



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

V.V.N. DEGREE COLLEGE

NO.3, VANI VILAS ROAD, VISVESWARAPURAM, BENGALURU
560004

www.vvndegreecollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

V.V.N. DEGREE COLLEGE also popularly known as Vasavi Vidya Niketan College (a unit of the Vasavi Vidya Niketan Trust) is one of the pioneer institutions of Bangalore, providing value-based education in Commerce for girl students from less privileged sections of society. V.V.N. Degree College, earlier affiliated to the Bangalore University, after trifurcation is now under the Bengaluru City University since 2018-19.

Our college is centrally located and easily accessible to students - connected with the Metro Station (National College and Lalbagh West Gate) The campus is eco-friendly and optimally utilizes natural light to reduce energy consumption. The academic ambiance for quality learning is supported by classrooms with LCD facilities, an upgraded Computer Science Laboratory, well-equipped Business Laboratory, English Laboratory and a well-stocked Library. A Book Bank facility for SC/ST/OBC students, Sanitary Napkin Dispenser machine and incinerator, State-of-the-art Auditorium, Open Air Theatre, Audio-visual room, Astro-turf ground for outdoor games, CCTV surveillance and high security for the safety of girl students.

Various social drives like *Swatcha Bharat* programmes, blood donation camps, clothes donation to slum dwellers, donations to old age homes and orphanages take place. “*Sadhguna Sadhana*” one of our prestigious student orientation programs aims at developing the right values in students. Other Enrichment Programmes are Certification Course in Micro-Soft, Google, Yoga classes, Communicative English, Personality Development and Soft Skill Training Programmes, Karate, and various workshops on Legal Awareness, Cyber Crime, Health and Hygiene contributes towards capability enhancement.

Other initiatives include Remedial and Revision classes, Mentoring, academic, career and personal Counselling, Women Skill Development programmes, the publication of Student’s Magazine “*Sougandhi*”, “*V.V.N. News Bulletin*”, Seminars, Workshops, Guest lectures by eminent speakers, training the students for participation in University/State/ National Seminars/Conferences, sports, and cultural events, Industrial visits, and Educational Tour. Non-Visual Desktop Access (NVDA) is a screen reader which is installed on the computers in Library for our partially visually challenged and low vision students.

Our teachers are members of Board of Studies and Board of Examination of the affiliated Bangalore University. They are honoured, recognised and appreciated for their contributions to the academic field as well as community service.

Vision

Vision

Educate, Equip, Enable.

- Educate and empower students from less privileged sections of society through value-based education.
- Equip students to face the challenges of the modern world, from professional, cultural, and moral

perspectives.

- Enable the students to face global challenges through academic excellence.

Mission

Mission

- To provide education through best practices.
- To facilitate students to develop analytical skills and a positive attitude.
- To empower them through value-based education, to face the challenges of the competitive world.
- To motivate them to excel in their performance.
- To inculcate leadership qualities, social concern, understanding, co-operation, and benevolence among the youth.
- To lay thrust on social justice and patriotism

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Strengths

- Supportive and Cooperative Management.
- In-house trained Counsellor to regularly interact with students.
- Microsoft certified campus.
- Zero tolerance campus for ragging.
- Special service to visually-challenged students through Scribe Bank.
- Encouragement for peer leadership, participatory, and collaborative learning.

Institutional Weakness

Weaknesses

- In the absence of Government aid, the Management is compelled to bear the responsibility of paying the salary of nearly eighty percent of the staff.
- Lack of a recognized research centre in the college.
- Scarcity of space for future expansion

Institutional Opportunity

Opportunities

- Scope for not working and cultivating faculty cum student exchange programs with neighbouring colleges.
- MoUs with corporate organizations and industries to be increased.

- Establishment of a Centre to enhance research activities and collaborative research.
- Establishment of Women's Study Centre and Disability Study centre.
- Internships with NGOs and Industries.
- Strengthen the Alumni network.

Institutional Challenge

Challenges

- Lack of freedom in designing curriculum and introducing new courses.
- Enhancing skill development within the framework of the curriculum.
- Fall in admissions due to the emergence of new colleges within a radius of five kilometres.
- Minimum possibility to recruit permanent staff as the Government redeploys the existing staff and freezes new vacancies.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Curricular Aspect

The curriculum prescribed by the respective affiliating Universities is adopted with a strong focus on commerce programs and courses with well-defined objectives.

1.1 Curriculum Planning and Implementation

At the beginning of the academic year, Heads of each department submit a semester-wise workload statement based on which the time tables and academic calendars are prepared. The academic calendar is displayed on the notice board, Students' Handbook, Teacher's Manual, College website for the all-time information of the students and stakeholders. The college meticulously follows its academic calendar for conducting the Continuous Internal Evaluation of the students which is transparently conducted.

1.2 Academic Flexibility

The institution integrates value added certificate courses, soft skills, cross cutting issues through its curriculum delivery. Issues like civic sense and responsibility, gender, environment, sustainability, and human values are addressed by the teachers in their classes by amalgamating them into their curriculum. Teachers are members of Board of studies and Board of Examination.

1.3 Curriculum Enrichment

Certificate courses, Soft Skill Training Program, Exhibition cum sale for entrepreneurial skills are organised

every year. Guest lectures, seminars, conferences, and workshops are organised to fill the gap between industry and academics. Mentor-Mentee system is practised to support the students in curricular, co-curricular, and extra-curricular. Remedial and tutorials are conducted for slow learners.

In alignment with our Vision all the students are made to compulsorily undergo certificate courses in the fields of Computers and Soft skills to enhance their professional competencies.

Certificate courses offered are:

Computer Fundamentals for I Year

- Communication Skills for I Year
- Ms Office for II Year
- Soft Skills for II Year
- Tally ERP 9 for III Year
- Coral Draw for III Year
- Photoshop for III Year
- GST for III Year
- Campus to Corporate Training for III year

1.4 Feedback System

Feedbacks from the stakeholders play a vital role in designing the curriculum delivery and leading to a productive transformation of teaching-learning activity in the institution. Feedbacks on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty, and Employers are collected, analysed and action is taken.

Teaching-learning and Evaluation

2. 1 Student Enrolment and Profile

Admission process is open, direct and transparent, in accordance with all the norms of the affiliating university and the Government of Karnataka. On par with the vision of the institution, majority of our students belong to the less privileged sections of the society.

2.2 Catering to Student Diversity

Students are assessed based on their performance in Internal tests, Classroom interaction and semester end exams. Slow learners are supported by Remedial Classes, Mentoring, Interaction with parents during Parent-Teachers' meet, Practice assignments, Bilingual mode of teaching the concepts and discussions, facilitating collaborative learning with peers, What's App groups of various subjects with the topic teacher are created for tutorial assistance. Advanced learners are encouraged by Subject teacher sponsored 'Special Prize' for subject toppers, Endowment prizes for exemplary performance in academics, Additional book facility and Internships.

2.3 Teaching-Learning Process

Experiential, participative, collaborative, and peer leadership learning are given more emphasis. The students

are encouraged to prepare charts, collages, and PPT. Classroom discussions, debates, presentations by students, brainstorming activities, role play, facilitate participative learning.

2.4 Teacher Profile and Quality

Faculty members are in Board of Studies, Board of Examination of affiliated University. Teachers have attended Seminars and Conferences, Faculty Development Programs as resource persons, to keep in tune with the current knowledge. Three teachers are conferred with the 'Best Teacher Award' by Government recognised bodies.

2.5 Evaluation Process and Reforms

The Evaluation process is transparent. The college scrupulously follows the university norms and guidelines. The Evaluation system is vividly explained in the prospectus, Student's handbook and Teachers' manual as well as college website. Students are evaluated through a continuous assessment system comprising of two internal tests, class seminars, assignments, and attendance, and the semester-end examinations.

2.6 Student Performance and Learning Outcomes

Learning outcomes from Programmes and Courses offered by the Institution are stated and displayed on the college website, Student's Handbook and Teachers' Manual. The bar graph of each student maintained in the institution projecting entry level percentage and exit level academic performance shows a remarkable ascent which ensures the learning outcomes being established.

Research, Innovations and Extension

3.2 Research Publications and Awards

Teachers are encouraged to participate and present papers in conferences and seminars. Faculty members are encouraged to register for Ph.D. and involve in research-oriented activities.

3.3 Extension Activities

The extension activities enable students to cultivate traits such as self-confidence, leadership, self-discipline, commitment and devotion, hard work, and teamwork. The same qualities will help them to excel in academics also.

NSS

Some of the major activities are NSS Special camps (20th September 2019 to 26th September 2019), Blood Donation awareness Rally, Medical Camp at Doddaballapura & Chickaballapura Rural Bangalore (11/8/2017 & 15/10/2017), Human Chain on *Sadbhavana Day* (31/10/2016 & 17), Road Show on "Voting is my right" (5/4/2019).

Institutional Social Responsibility (ISR)

VVN Scribe Bank volunteers go as scribes to assist visually-challenged students to write exams. Ours is the

only college in Bengaluru whose name is listed (from 2015-16 to till date) in the ‘Persons with Disability (PWD) supporters List prepared by the **National Federation of the Blind (Karnataka)**. Honorary Service is rendered in compiling and editing the Annual Souvenir of the **National Federation of the Blind (Karnataka)**. During Intercollege Fest AAKARSH VVN **Master Quiz** for Visually-Challenged Students is organised and a Cash prize of Rs. 1000/- and participation certificate are given to all the participants individually. VVN Scribe Bank volunteers provide audio study materials for visually-challenged students and also teach the lower-class students to perform better in their exams.

For extension activity *Hasirudala, National Federation of the Blind, SSS Trust, have honoured the teacher and students for their yeoman service to the society.*

3.4 – Collaboration

The institution has MoU with

- *Cothas Coffee Co., Bengaluru* manufacturing industry for providing Internship for Final year students.
- *Samvit Academy* for CA Course training.
- *People’s Skills* for Soft Skills and Campus selection training
- *National Institute of Computer Training (NICT)* for Tally and computer training
- *Vidruma* for Goods and Service Tax (GST) certificate courses.

The services of two teachers Dr. Namitha MG was honoured by Civil Defence organisation, Bengaluru and Ms. Prasanna Udipikar was honoured by *Hasirudala* - an NGO in Bengaluru and *National Federation of the Blind Karnataka Chapter*.

Infrastructure and Learning Resources

4.1 Infrastructure and Learning Resources

The college has endeavoured to develop its infrastructure and upgrade the facilities on the campus. The class rooms are equipped with LCD, projectors, fans, and lighting. The Business Lab, English Language Lab, Computer Lab provide technological aid for learning. The institution has hired a software team to develop and maintain the Management Information System (MIS). Gymnasium motivates students for physical fitness. Auditorium – *Maruthi Sabhangana*, Seminar hall, and Audio-visual room are equipped with good acoustic systems, projector, and screen useful to organise workshops, seminars and conferences.

4.2 Library as a Library Resource

The library has around 29,824 books for the use of students and staff. Faculty and students can also access E-journals and E-books through the resource sharing network ‘Inflibnet N List’. The functioning of the library is made easy and effective, with the installation of the Easy Lib Software. Book Bank facility is an added facility provided for SC/ST students and Vasavi Book Bank – for Economically-weaker with merit. The library has Open Access (OPAC System) and reprographic facilities for the immediate benefit of the staff and students.

4.3 IT Infrastructure

The college campus is WIFI enabled. The students are given the facility of e-mail, net surfing, downloading

facility from web for preparing assignments and seminars. SOPHOS (from 2017-18), firewall to prevent illegal access of internet. This stops sophisticated application-layer threats right at the network perimeter, ensuring Application Security. The borrowing of books in the library is digitized. This allows for easy tracking of books in the library. The marks attained by each student after every examination is updated on the automated system. This allows the students to review the marks being forwarded to the university and report any mistakes that might have been made. Information about upcoming events is available on the website.

4.4 Maintenance of Campus Infrastructure

The institute adopts standard established systems and procedures for maintaining the physical, academic and support facilities, which are mentioned in the “Quality Assurance and Standard Operating Procedure Manual” of the institute.

Student Support and Progression

Student Support and Progression

5.1 Student Support

The supportive activities for the progression of our students are designed, upholding the vision of the institution which aims to “Educate, Equip, Enable” girl students from less privileged section of the society. Institutional scholarship is given for monetary support for the students with financial problems.

5.2 Student Progression

The college maintains growth chart of each student which shows entry level and exit level academic performance of the student. There is an ascent in the performance of around 80% of students. This proves the success of outcomes of the offered programme. There is also increase in the admission of higher education after completion of degree. Total number of students for Higher education shows a remarkable increase over the years. Thus, the vision and mission are successfully accomplished.

5.3 Student Participation and Activities

There are specific committees such as NSS, Cultural Activities, Women Cell, etc., in which not only the executive member of students' council participates but also majority of the students are involved. NSS, outreach programmes and inter college/university activities like guest lecture, workshops, rally or any social event, students are well represented and actively involved in the effective implementation of the event. NSS camp planning and execution with is the best example of student's involvement in the college. With the help of Students Council, inter college Cultural and Commerce Fest as well as the Throwball Intercollege tournaments are organised in the institution. Students under the guidance of teachers bring out the *VVN News Bulletin*.

5.4 Alumni Engagement

Alumni Association meets once a year. An alumni body is created to organize and regulate these meetings. Alumni members celebrate Teachers' Day by honouring each teacher. During Alumni meetings achievers are recognised and honoured. Efforts are being made to register Alumni Association. The alumni members are invited as resource persons and to judge cultural events during inter college fests organised by the institution.

They help us to connect to the philanthropists to help the economically weaker students to pursue their education by providing financial help. Alumni members are connected through social media

Governance, Leadership and Management

Governance, Leadership and Management

6.1 Institutional Vision and Leadership

The leadership (top management and Principal) in consultation with IQAC make sure that the policies, procedures, and action plans are aligned with the vision and mission of the institution. IQAC strives towards capacity and competency building of the students based on Knowledge, Skill, Emotional, Social and Physical wellness, Value, and Spiritual Quotient. To encourage participative management and decentralization, for the smooth and efficient management of activities, various committees are formed in the College involving students, staff members, and non-teaching staff.

6.2 Strategy Development and Deployment

The college has created a decentralised structure for decision making. Various committees as constituted by the Principal are responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, preparing working guidelines for effective functioning of the college.

Strategies

Every year *Knowledge Enrichment Program* is organised by the management for Quality improvement of faculties. All the related staff welfare schemes include 100% group insurance scheme, Employee Provident Fund (EPF) with 100% gratuity, accidental insurance, free medical treatment, registration fee for FDP programs, maternity leave, medical leaves are provided as per the government and university rules.

6.4 Financial Management and Resource Mobilization

The accounts of the institution is audited by a certified external chartered accountant appointed by the management. The internal audit is done by the local inquiry committee and IQAC. The college follows a transparent accounting and audit practice.

6.5 Internal Quality Assurance System

The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its various committee activities. Internship is introduced for final year students. E-resources for various courses are regularly shared with students. Feedback on curriculum delivery from students, teachers, employer and alumni is collected, the data is analysed and Action taken report is submitted to the principal. Strategic Goal Deployment and Achievement is uploaded on the website.

Institutional Values and Best Practices

Institutional Values and Best Practices

Promotion of gender equity

The college with the vision to educate, equip, enable the girl students from less privileged sections of the society, organizes workshops, seminars and guest lectures to ignite the young minds about gender equity. *Students' State Level Seminar on "Safety of women – A Social Responsibility"* was organized on Saturday 8th March, 2017. Students in first semester are made to undergo **yoga** training and in second semester self – defence classes in **Karate** are provided. Movie based awareness: Films like 'Dungal', 'Niraja', 'Hush.... Girls don't cry', 'Jatta' are shown by English Department. Grievance redressed committee also plays an important role. The internal complaint committee is setup as per Vishaka guidelines. The cordial rapport of the teachers with students makes the students to directly approach their class teacher or mentor if any problem arises. Counselling: Full time trained counsellor is appointed by the management. Identity card is provided for all the students other than students, and teachers nobody is allowed inside the campus without registering their names in the log book kept with the security. A lady security personnel is also available. Institution shows gender sensitivity in providing facilities such as: CCTV surveillance and monitoring is available throughout the campus. Counselling, Health Centre, Sanitary Napkin Vending Machine and Electric Sanitary Pad Disposal Machine is installed.

Our laudable Practices

- Significant dates related to the environment such as Earth Day, Environmental Day, are observed. Awareness programs on Waste segregation, Vermiculture, Organic compost, Vertical gardening and Human chain events are organized.
- The College has taken initiative in setting up Braille Resource Centres at Central University of Karnataka, Kalburgi and Akkamahadevi Women's University, Vijaypur.
- VVN Scribe Bank volunteers go as scribes to assist visually challenged students to write exams. During Inter college fest *AAKARSH VVN*, 'Master Quiz' is conducted exclusively for visually challenged students and cash prize of Rs. 1000/- and participation certificates are given to all the participants.

STHREE SABALIKARAN and **DIVYANGAJAN** are the best practices of the institution.

PEER LEADERSHIP is the distinctiveness of the institution.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	V.V.N. DEGREE COLLEGE
Address	NO.3, VANI VILAS ROAD, VISVESWARAPURAM, BENGALURU
City	Bengaluru
State	Karnataka
Pin	560004
Website	www.vvndegreecollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	G Venugopal	080-26621009	7411093009	-	vvncollege@yahoo.com
IQAC / CIQA coordinator	Prasanna Udipikar	-	9449800783	-	iqacvvn@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-07-1983

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Karnataka	Bengaluru Central University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	21-03-1990	View Document
12B of UGC	21-03-1990	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day, Month and year (dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes
If yes, has the College applied for availing the autonomous status?	No

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence (CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	NO.3, VANI VILAS ROAD, VISVESWARAPURAM, BENGALURU	Urban	0.75	6155.438

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce	36	PUC	English	250	118

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				9			
Recruited	0	0	0	0	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				7			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				8			
Recruited	0	0	0	0	0	0	0	0	2	6	0	8
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	5	2	0	7
Yet to Recruit				5
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	1	5	0	6
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	1	1	0	0	0	0	2
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	6	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	470	1	0	0	471
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	470	1	0	0	471
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	26	10	9	11
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	2	3	2	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	58	36	22	15
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	87	153	127	102
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		173	202	160	129

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
86	82	81	81	85
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	01	01	01	01

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
471	509	471	425	429
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
126	126	126	126	126

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
185	139	118	140	149
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	11	11	10	10
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	11	11	10	10
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 10

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
25.79	49.52	52.03	50.58	37.85

4.3

Number of Computers

Response: 129

4.4

Total number of computers in the campus for academic purpose

Response: 114

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The VVN degree college is affiliated to Bangalore City University and follows the syllabus prescribed by the affiliating University.

The institution follows a planned curriculum delivery through a well-planned and documented process to channelize the potential of the students to be enduring learners and highfliers. The effective delivery of the syllabus includes the following well planned documented process:

- The heads of each department submit a workload statement to the Principal at the beginning of every Semester based on which the time tables and academic calendars are prepared.
- Copies of the syllabus are made available to the students through the college webpage, college library and 'Student's Handbook'.
- Teachers are provided with sufficient freedom to supplement the content given by the University, through resources collated by them from elsewhere.
- Lesson plan is prepared by the teachers and submitted to the HOD for verification.
- Work Diary is maintained and submitted to the HODs and the Principal at the end of every month for verification.
- Remedial and tutorials are conducted for slow learners.
- Emphasis on interactive activities like group discussions, Power Point Presentations, quizzes, debates, assignments, paper presentations in National Seminars, and revision classes are being held to give students a thorough insight into the curriculum coverage.
- Providing internet facilities to both the staff and students in the library, promotes access to resources beyond the curriculum, for enrichment.
- Replenishing the library with books of changed syllabi and reference books every year.
- Students are directed to library for availing Vasavi Book Bank and SC/ST Book Bank facility.
- Organizing guest lectures, seminars, conferences, and workshops to fill the gap between industry and academics, provide value addition to the curriculum.
- Certificate courses in ICT, Soft Skill Training for professional eligibility and *Exhibition cum Sale* by the students for entrepreneurial skills are provided.
- Mentor-Mentee system supports the students in curricular, co-curricular, extra-curricular, and personality development. The Mentor-Mentee ratio is 1:46.
- Endowment prizes, teacher sponsored special prizes, best library user awards to encourage academic performance of students.
- Placement cell conducts group discussions, aptitude sessions, critical thinking, and interviews to support the curricular content and maximize placements.
- The communication skills of the students are built through language lab activities.
- The College encourages students to participate in Conference/Seminars/Workshops organized by the other relevant bodies to apprise their knowledge and enhance the learning practices.

- 'Student's Handbook' helps the students to get acquainted with the syllabi, and also of Clubs, Associations, Cells and Internal Assessment.
- Platform to hone literary skills - 'VVN News Bulletin' (every semester) and students' annual magazine 'Sougandhi' are designed and edited by the students under the guidance of teachers.
- Feedback given by the students and Grievance box used by the students also contribute towards improvement of curriculum delivery.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Yes. The institution adheres to the academic calendar which includes the conduct of CIE.

Academic Calendar

- The Time-table committee prepares the Academic Calendar based on the affiliated University Calendar of Events.
- The academic calendar includes internal tests as well as curricular and co-curricular activities, extra-curricular activities, institutional events, University schedule of holidays and vacations, term-end and term start dates, national festivals, and dates of holidays.
- The Test and Examination Committee prepares the Internal Test Time-table as per the schedule mentioned in the Academic Calendar.
- The academic calendar is displayed on the notice board for reference of the students and teaching faculty.
- It is also uploaded on the college website for any-time information to the students and stakeholders.
- It is also printed in the *Student's Handbook* and *Teacher's Manual* for their reference.

Continuous Internal Evaluation (CIE)

- The college strictly adheres to academic calendar for conducting internal examinations. Continuous Internal Evaluation of the students is made by informing the students about the allotment of internal test marks. Out of 100 marks, 30 marks are meant for internals and 70 for end semester exams conducted by the University. The 30 marks of the internal test are divided into 3 parts. 20 marks based on 2 internal tests, 5 marks is for attendance, and 5 marks for home assignments, ppt presentations in the class, group discussion, and other academic activities conducted by the respective subject teachers.
- The faculty members have the autonomy to prepare their own teaching plans keeping in mind the schedule of internal evaluation in the academic calendar of the college as well as the additional tests.

- The students, who remain absent for the internal tests due to valid reasons, are permitted to go for another evaluation at a later date.
- The internal answer books are valued and distributed in the class by the subject teachers and the students' performance is discussed.
- If there is any discrepancy in the marks allotted and the marks entered in the marks sheet, the student gets a chance to discuss with the teacher and get her marks rectified if she deserves.
- Extension activities, NSS, Co-curricular and extra-curricular activities, industrial visits are also part of the CIE which helps the student to sharpen their understanding of the topic. These are flexibly managed in the academic calendar.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 1

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 30

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
01	09	07	06	07

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 100

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
471	509	471	425	429

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution integrates various life skills, values, local and global challenges through its curriculum delivery by integrating capacity building activities, programs and certificate courses. Issues like civic sense and responsibility, gender, environment, sustainability, and human values are addressed by the teachers in their classes by blending them into their curriculum. The institution arranges various activities and programs to address the cross-cutting issues such as –

Professional Ethics

- Keeping in sight Digital Literacy and its importance, the college has consistently made efforts to integrate an equilibrium within the curriculum by providing certificate courses in computer learning from basics to advance.
- Certificate courses on GST are conducted, Tally, ERP 9 are career enhancing courses for commerce students.
- Communication skills, interpersonal skills, etiquettes, soft skills, facing interviews and writing skills are delt in the *Soft Skills Training Certificate course*. *Business Ethics* program for II year and Principles of Event Management program for III year enlightens students on ethical principles, the behaviour and obligations of business professionals.
- *Public Relations and Corporate Communication* programs for II year guides the students on physical and psychological characteristics, such as ethical values and propriety required in a business arena.

Gender sensitization

- Women's Cell organizes programs such as talks on legal awareness, gender-related issues, cyber-crimes, genocides, the safety of women, importance of educating girl child, organizes street plays on atrocities of women, skits, dramas, and film shows related to anti-ragging and anti-sexual harassment.

Human Values

- A One-day orientation program '*Sadguna Sadhane*' on human values is organized every year for the I BCom students.
- *Indian Constitution and Human Rights* are compulsory subjects for I Semester to educate students about constitutional rights, individual roles and ethical responsibilities towards the society.
- Celebration of *Sadbhavana Day* is organized by forming Human Chain and displaying posters to the public to emphasize the importance of brotherhood.
- *Science and Society* ,*Culture, Diversity and Society* and *Value Education* are compulsory programs for II and III BCom that facilitate holistic development of all students forming a basis for value-based life. It ensures a positive perspective towards life, career, and happiness among students emphasizing credible implications in terms of ethical human conduct, mutually satisfying human

behavior, and trustworthy interaction with the world.

- Visit to Old age Homes and *Abhalashram* are carried out as part of the *Life Skills* program.
- Master Quiz inter-college competition is conducted exclusively for Visually-Challenged students during Inter college fest *Aakarsh* is a step to practice inclusiveness.

Environmental and Sustainability

- *Environmental Science* program for II Semester creates awareness among students on global warming, deforestation, and depletion of natural resources. Students participate in various activities like tree plantation, rallies, human chains, and surveys to create awareness among the community.
- Our students have cultivated vertical gardening and roof gardening as a part of experiential learning.
- Students also participate in “Green Sunday” project led by *Adamy Chetana* organization.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.38

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
05	02	07	00	00

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 41.19**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 194

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 62.56

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
118	173	202	160	129

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
250	250	250	250	250

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 43.97

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
82	86	49	33	27

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The following mechanism is adopted to assess the learning levels of the scholars after admission and accordingly teaching methodology is tailor-made for advanced learners and slow learners:

The mechanism to identify:

- Performance in Pre-University.
- Test conducted and assessed before the SSTP (Soft Skills Training Programme).
- The performance in the Internal Assessment.
- Classroom interactions.
- Semester end exams.

Plan of Action to satisfy the training needs of Slow learners:

- Question banks and End Semester Question papers made available.
- Peer tutoring is facilitated for Students needing remediation
- Remedial classes are conducted.
- Changing teaching methodologies to suit the learners
- PPT Presentations on the subject-related topics
- Solving of question papers of previous years
- Mentoring and Counselling
- Compensatory teaching method is practiced
- What's App groups on varied subjects with the topic teacher is created for tutorial assistance

Plan of Action to satisfy the training needs of advanced learners:

- Subject teacher sponsored 'Special Prize' for subject toppers
- Endowment prizes for exemplary performance in academics
- Additional book facility
- Mentoring and Counselling
- Participations in competitions held within and beyond the doors of institution
- Encouragement to present papers in International/National/State/University/Institutional seminars
- Facilitated to attend symposium, workshops, lectures, book release functions, and colloquiums
- Leadership roles in College Council activities.
- Assisted to review in ICWA, CA, etc.,
- Take up the responsibility of peer tutoring
- Research-oriented studies from E-Resources, Journals, Newspapers, etc.

- PPT Presentations on the subject-related topics
- Solving of question papers of previous years
- Collaborative teaching and learning for competitive exams
- Internships and opportunity to participate in intercollege Placement Drive
- Lead role in editing, designing, and compiling matters for *VVN News Bulletin*
- Photos highlighted in *VVN News Bulletin* to inspire others and to become self-motivated.

Specific Outcomes:

- The target groups of the slow learners showed improvement within the knowledge of the concerned subjects and scored better marks in the university examinations while advanced learners showed better performance within the knowledge of concerned subjects and scored better marks in the university examinations.
- They participated in classroom interactions and discussions more actively.
- The advanced learners have presented papers in University-level and National-level Seminars.

File Description	Document
Upload any additional information	View Document
Paste link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 47:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experiential Learning

- Internship for 5th semester students with the industry visits. This allows them to gain experience of the environment in which they further want to pursue their career. This also allows them to be updated in their respective domains.
- Exhibition cum sale of the products to promote entrepreneurial skills is conducted.

- Extension activities such as planting trees, volunteering as a scribe is encouraged.
- Participation in workshops on Listening Skills, News Reading Skills is conducted.
 - Hobby classes like 'Rakhi' making, paper-jewellery, silk-thread-jewellery to become small scale entrepreneurs.
- Student's "VVN News Bulletin" - editing, compilation of information and designing is done by students.
- Students take a lead role in organizing intercollegiate fest AAKARSH VVN, interclass cultural - literary competitions, and indoor-outdoor sports events.
- Mock interviews, Aptitude tests, and Group discussions are conducted as part of training for placement.
- Karate classes and Yoga classes are conducted.
- Assignments and projects involving data collection by interviews are given.
- Peer leadership is given more importance.
- Certificate courses on GST, Tally and Coreldraw, Photoshop, SSTP.
- Educational trips, industry visits, field visits, theatre visits, cultivating vertical gardening, participation in funfair provide more exposure and experience contributing towards making a strong individual.

Participative learning

- The classes are usually interactive with the students coming up with their own innovative ideas and viewpoints.
- The students are encouraged to prepare models, charts, collages, and ppts.
- Classroom discussions, debates, presentations by students, brainstorming activities, role play, facilitate participative learning.
- The students are encouraged to attend seminars and conferences and present papers.
- Group discussions, intercollegiate fests are conducted to promote academic excellence and psychological relaxation to the students.
- Free access to the internet to make the students familiarize themselves with an automated library, Information and Communication Technology, etc.
- Add on courses are given as extra subjects to the students who are ready to empower themselves for the job market. (eg: Tally, Soft skill, etc.)
- Students are given task-based responsibilities like organizing Funfair or Cultural fest or any functions within the campus to make them leaders, organizers, and team players.

- Industry – campus interaction enlightens the theoretical knowledge of the students with their practical experience.
- Through the various clubs such as Cultural club, Environment Club, Literary Club, students are given the opportunity to participate in many activities thereby promoting self-learning.

Problem-solving methodologies:

- Regular assignments in practical subjects like Income Tax helps the teacher to know the level of understanding of the subject.
- The tasks like brainstorming sessions, issues reflecting on crises management and product launch, etc. help to widen thinking capabilities under extreme time constrain.
- Case study analysis.
- Work Sheets.
- Topic for discussion is given beforehand for the students in the class to enable them to come prepared and the session is utilized for interaction analysis, practice, and problem-solving connected to real-life situations. In this way, the results achieved transcend beyond traditional classroom teaching.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The use of ICT tools has resulted in Active Learning and Teaching at WIFI enabled campus of V.V.N. Degree college.

- Classrooms, Computer Laboratory, English Lab and Audio-Visual room/Seminar Hall are furnished with LCD projector and screen.
- English Language Lab, Computer Lab, Business Lab and Browsing centre are furnished with internal LAN facility.
- The college has issued a laptop to each teacher under the 12th plan of the UGC.
- Broadband Leased Line Internet connection made available, is highly useful for the functioning of the ICT tools.

Use of ICT tools

Teachers increase the effectiveness of teaching-learning by the use of **Laptop, LCD Projectors** in the

classrooms. **Power Point Presentations (PPTs)** with **animations** and **simulations** aid the efficacy of teaching and learning.

Google Classroom is used to conduct classes on online mode, enables the teachers to use **White board** for practical subjects and also for posting assignments, lecture notes and submission of work assigned.

Students ask their queries during the online classes by posting their questions in the **chat box**.

Slide Shares and **Power Point Presentations** of the teachers is also made available on the college **website**.

The language department uses **multimedia** for teaching through film screening connected to their lessons.

Videos on interviews of an author or topics related to the subject are played from *YouTube* channel for effective teaching and learning.

Google Meet and **Zoom platform** are used for meetings and discussions.

All the students are provided with institutional **email id**.

Videos stored in **Google Drive** were uploaded to **YouTube** for Karnataka Governments Learning Management System (LMS) by our teacher Prasanna Udipikar who was the e-content developer for LMS.

Google Form is used for quizzes, questionnaire and feedback.

Lecture notes are prepared in the **word document** are converted into **pdf. format** and posted in the students' **What's app** group for easy accessibility.

Excel sheets and Spread sheets are used by the students and teachers in their teaching and learning process.

Audio clippings, Video clippings and **Voice mails** are also part of active learning and teaching.

Language lab is equipped with **Clarity English software** which provides technological assistance for the students to enhance their communication skills.

Faculty members and Students can also access the **e-journals and e-books** through resource sharing network and **Inflibnet N List**.

Open Access System (OPAC) is available in the library and contains all the details of books (i.e., Author, Title, Publishers, location with rack details).

The college library has installed **NVDA-Non-Visual Desktop Assistance** for the visually-challenged students.

Library has educational **CDs and DVDs**.

Teachers and students are also active on social media - **Facebook, Twitter accounts** and **Instagram** which is skilfully used to connect with Alumni members and all these links are visible on the front page of the college website.

The other ICT Tools used by the teachers and students are **Desktop, Digital Cameras, Tablets, Printer, Photocopier, Pen Drive, I Pad, Scanners, Microphones, Interactive white board, Smart board, DVDs and CDs.**

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 47:1

2.3.3.1 Number of mentors

Response: 10

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 21.09**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	03	03	03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 6.2**2.4.3.1 Total experience of full-time teachers**

Response: 62

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

Internal assessment for all the courses and subjects is carried out strictly as per the University guidelines.

- The Institution ensures that all students are aware of the evaluation process through the college prospectus which is updated annually.
- The Orientation program held at the beginning of every academic year appraises students and their parents of the evaluation process and the schedule.
- Guidelines for teachers and students for internal assessments are prepared as per the University

guidelines and are made available to all faculty members.

- Examination Committee is in place to plan for conducting internal tests, valuation and calculation of Internal marks.
- Two internal tests are conducted for 35 marks. Dates for the tests are notified on the college notice boards and also announced by teachers in their respective classes at the beginning of the semester itself.
- Academic Calendar also has the internal test dates.
- Tests are conducted as per schedule which include question papers following university pattern, timetable, and seating arrangement of the students according to their register numbers, valuation and e-marks are sent to the parents through SMS.
- Both test marks are converted into 10 marks each and they add up to 20 marks.
- The assignment has 05 marks and the attendance has 05 marks.
- For the subjects that follow 50 marks, with regard to written test marks the same method is followed as it is for 35 marks internals, while attendance 10 marks and assignments have 20 marks.
- To ensure transparency, after the valuation of the answer scripts, they are distributed in the class, and allocation of marks is discussed.
- Doubts of the students are rectified by the respective teachers.
- Assignments include a variety of activities like classroom seminars, ppts presentations, writing assignments, and project work.
- The internal marks are sent to the parents through SMS.
- Final Internal Assessment marks are displayed on the notice board, before uploading them on the University portal.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

- The college conducts two internal assessments before the end of every semester.
- The assessment remains impartial and accurate.\
- The students are given feedback about their performance and suggestions are given for her improvement.
- Transparency of the evaluation system is ensured.

Grievances regarding Internal Tests addressed at the Institute Level is transparent:

After each internal test, the students are given the valued answer booklets and the grievances with regard to:

1. less marks,

- 2.mistakes in totaling of marks,
- 3.wrong evaluation of answers,
- 4.wrong entry of marks is rectified by the concerned teacher.

- Answer scripts of internal class tests and assignments are discussed with students after evaluation.
- They may raise their grievances regarding the marks awarded to them with the faculty concerned when the answer papers are distributed in the class.
- In case of any grievance not getting solved by the subject teacher, they can contact their mentor, or class teacher or the HOD wherein the needful will be made.
- The Internal test marks scored by the student is also sent through SMS message to the parents to know the progress of their wards.
- Parent teachers' meeting is organized for an interaction of parents with the teachers.
- Parents can utilize this interaction for redressal of grievances regarding internal marks.
- Both the internal test marks are recorded in a format as per the norms of the university.
- The final internal marks are displayed on the notice board, before uploading them in the university portal to facilitate the students to know how much they would get as the internal marks when the final results are released.
- Suggestion box is kept at a commonly accessible location for the students who want to express their grievance and yet want to maintain their anonymity, in case they do not want to reveal their identity.

Grievances regarding Internal Tests addressed at the University Level:

- Any grievances in connection with the Internal Test marks entered by the University wrongly in the marks card, the college solves the problem through a Liaison Officer appointed for the same by the college.
- Grievance register is maintained in the college regarding the complaints of the students about the End semester marks cards.
- Record book for the grievances attended by the University is available in the institution for the reference of the student and parents.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Describe Course Outcomes (COs) for all courses and mechanism of communication within a minimum of 500 characters and maximum of 500 words

The Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) are well displayed on the website along with the vision, mission, motto and the course syllabus.

The teaching staff counsellors who are engaged in the admission process explain to the prospective students about the learning outcomes, objectives of the program, the career prospects, and the domain-related value-added programs offered along with the university syllabus.

During the Inaugural program of I BCom, along with parents the students are given the knowledge of POs, PSOs, CO, Vision, Mission, and the rules and regulations of the college by the principal.

Sadguna Sadhane is organised for the first-year undergraduate students. Program-specific outcomes of the course are highlighted through career options open to students after completion of the programs and the achievements of the alumnae.

Following effective pedagogic strategies, the faculty articulates the learning objectives and expected outcomes for each course at the beginning of the session as well as before each unit in the syllabus. This helps the students appreciate the topic being covered in class as they see the relevance.

- The alumnae are invited to various events as chief guest or judges to interact with students and teachers. They share their experiences on how a specific course helped to shape their career and thus encourages aspirants to look positively towards the outcomes of the program. The alumnae interaction helps the faculty members to get a feedback on the program and course outcomes.
- All the departments maintain a department file containing the list of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes by the program.
- College library keeps all the POs, PSOs, and COs for easy access to students and faculty.
- The list of POs, PSOs, COs, course objectives, and topic outcomes are mentioned in the student handbook. The students would carry handbooks to their classes.
- The POs, PSOs, and COs are also published in the Teachers' manual.
- To strengthen the learning outcomes, institution makes efforts through organizing Faculty Development Programmes (FDPs), encouraging faculty to attend workshops, conferences and seminars. Industrial experts, professionals, and resource persons are invited to deliver guest lectures which contributes in enhancing the knowledge base of faculty members.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**Response:**

The institution ensures that the outcomes stated by the institution are received by the students through formal and informal methods. Analysing the progress of our students helps the teachers to know the outcome and make the essential changes in their teaching to meet the learners' requirements.

Formal evaluation

- The institution conducts two written examinations for every semester to check whether the stated objectives of the curriculum are achieved during the implementation.
- A progression chart of each student showing the performance of the student at entry and exit level is maintained in the institution. This helps the institution to evaluate the attainment of Programme Outcomes and Course Outcomes.
- A comparative chart on the overall performance of the students is prepared to evaluate the outcomes in comparison with the previous year's students' performance in the Semester examination. It will be presented in the Governing Council meeting.
- A comparative chart on the individual programme wise performance of the students is prepared to evaluate the outcomes in comparison with the previous year's students' performance in the Semester examination. It will be presented in the Governing Council meeting.

Informal evaluation

- Students' feedback ensures that the course objectives are received through proper channels to the students.
- Placement of our students in the various options available in the job market.
- Classroom activities such as power point presentation, role plays are arranged to instil confidence in the relevant subject and the weaker areas are identified and discussed with the student.
- 47 students are allotted to each faculty member (Mentor/Mentee), who will in turn, observe the development of these 47 students, give counselling if required, observe the attendance, and communicate with the parents periodically if needed to discuss the progress of the students.
- Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the classroom to evaluate the students' progress.
- Our student's participation in cultural, literary and sports meet at University, State and National level helps to evaluate the course outcome.
- Progression chart of our students pursuing higher education also helps us to evaluate the course outcome.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years**Response:** 86.96**2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
168	131	97	120	115

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
187	135	118	138	146

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
04	04	04	04	04

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response:** 58**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	20	16	05	06

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.2 Research Publications and Awards**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.58**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
02	01	03	00	00

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.06**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in**

national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	02	05	01	03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities**3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The extension activities of the institution provide comprehensive education for the students by conducting various activities that inculcate human values through the service to the community. This benefits the students in equipping them with self-confidence, a sense of social responsibility and sensitivity towards the persons in need.

The extension activities of the college mainly include

NSS

- plantation such as participation in planting saplings in collaboration with *Adamy Chetana* (5/2/2019).
- cleanliness drives – participation in campus cleaning *Pakhwada Swatchata* (13/8/2021).
- street plays for awareness about issues like gender equality; educational programmes for schools;
- blood donation – for awareness about importance of life and blood donation (30/12/2017, 2/1/2018, 27/9/2018, 27/9/2019)
- participation in Election Awareness and Election Duty (1/4/2019, 18/4/2018)
- drug abuses – for awareness about the harmful impact of drug intake (31/1/2017)
- participation in medical camps organised by NGOs in rural areas – for awareness of rural life and their problems
- *Swatch Bharath Abhiyan* a special cleanliness drive on 27/9/2018
- *Sadbhavana Day* celebration for integration and communal harmony on 27/9/2018
- visit to old age home, volunteering as scribes to assist visually challenged students to write exams and other academic activities, and other public service activities and rallies for general awareness of social concerns.

Activities like campaigns for registration as voters and volunteering in the election booths to assist the Senior Citizens and *Divyangjans* have adequately sensitized the students about the constitutional values and importance of strengthening democracy.

Sensitization towards the issues of *Divyangjans* is achieved through activities like promoting talents of *Divyangjans*, recording study materials for visually challenged, awareness activity on braille script and hosting Quiz programmes.

Our students have participated in community programs under the following extension unit:

Eco Club

- The sister institution students of VVN are guided by degree students for waste segregation
- Old plastic bottles are collected from public and reused for vertical gardening
- Vertical Gardening is done by the students
- Students have participated in cleaning parks and Lalbagh which is located close to our college
- Students participate in planting trees on Sundays

Institutional Social Responsibility (ISR)

A. Scribe Bank

VVN Scribe Bank volunteers go as scribes to assist visually-challenged students to write, record study materials and also volunteer to assist their programmes, even to other institutions. During Inter college fest AAKARSH VVN 'Master Quiz' is conducted exclusively for visually-challenged students. And cash prizes and participation certificates are given to all the participants.

B. Knowledge Sharing and supporting the underprivileged

Students go to government schools and VVN Kannada medium school to teach the school children songs, dance and English language. Good, reusable, washed and pressed clothes were collected and donated to the pourakarmikas and housekeeping persons. Imparting teaching skills like jewellery making for rural college students.

Entrepreneurial Development Cell

Paper bags, Paper jewellery, Silk thread jewellery making was taught to rural college students by our students. Prothsah- a platform to hone entrepreneurial skills is provided every year. Importance of Vertical Gardening Awareness and plant pots are sold.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 33

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	14	05	07	05

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 21

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	02	05	08	05

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 32.53

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
174	130	205	117	125

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 197

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
161	15	20	00	01

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 24

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	6	5	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

V.V.N Degree College has always been proactive to provide and develop the infrastructure in the WIFI enabled campus in terms of classrooms, laboratories, for sports, extra and co-curricular activities. Efforts are taken to meet the student requirement and increase the academic strength of the students.

Classrooms are maintained as per norms, for proper visibility of blackboard and audibility. Classrooms are equipped with LCD, lights, blackboard, projectors, fans, podium and WIFI connectivity.

Laboratories

Computer Laboratory: There are 2 computer laboratories which are well equipped with 80 computers, a projector and a printer, for teaching and learning, to accommodate at least one full strength class. The Computer Lab acts as a nodal centre to support all digital training for the students.

Business Laboratory is set up to provide technology-supported learning. It helps the students to practice their theoretical knowledge gained in the classroom. The lab is equipped with 08 computers with internet facility to help the students to carry on their practical projects and assignments. Mock commerce and business activities are carried out in the laboratory.

Language Laboratory provides a technological aid to learn pronunciation, accent, stress and all other aspects of the phonetics of a language. It provides a facility to listen to model pronunciation, repeat and record the same, listen to their performance and compare with the model, and do self-assessment.

Browsing Lab facilitates students in e-reference. The lab consists of 16 computers.

Computing Facilities

Desktop Computers, Servers, Printers, CD Writers, Mini sound boxes, Router, Switches, Laptops, Projectors, Projector Accessories, Scanners, CCTV Cameras, Web cameras, Head phones, Bluetooth headset, Wired Network Connection for uninterrupted Online classes.

Library as a Learning Resource has over 29,827 books for the use of students and staff. It has also subscribed to Six National, One International Journal for the year 2020-21 and has also subscribed to Fourteen Monthly/Weekly magazines and Eleven Newspapers both in Kannada and English. Faculty members and Students can also access the e-journals and e-books through resource sharing network Inlibnet N List. Library has installed the Easy Lib Software.

Other teaching-learning facilities are:

Auditorium- Maruthi Sabhangana is equipped with good lighting arrangement, acoustic system,

projector, screen and 300 removable chairs. It is used to organize faculty/student development programs, guest lectures, workshops, intercollege cultural and commerce fest, and State level conferences.

Seminar Hall/Audio Visual Room to conduct seminars, conferences, guest lectures, and workshops for students and cultural competitions. It is equipped with LCD Projector, good sound system, smart board, stage and podium.

Counselling Centre guides the students in finding solution to their personal as well as academic problems. Students lacking concentration, fear of appearing for exams, are guided by the Counsellor.

Placement Centre has 01 computer with internet facility and is equipped with books and other training charts.

Tailoring Skill Development Centre has 10 sewing machines. Students who wish to take up fashion designing course can practice stitching during their free time and on a need base, tutor facility will be provided.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- **The Sports room** houses materials for athletics, games like chess, carom, throw ball, discuss throw, shot put and javelin throw. Institute has employed a well-qualified physical director, who supervises students to actively participate in various sports competitions. Physical Director trains the students in their chosen games after the class hours.
- **The Gymnasium** is equipped with a treadmill, exercise cycle, slimmer machine, variable weight dumbbells, Double Twister and pec deck machine for fitness exercises. The gym is accessible to staff members and students throughout the year.
- **Yoga** and meditation classes are taught by a trainer for the First year BCom students once in a week during first semester in the auditorium. The time schedule is mentioned in the regular time-table and a yoga teacher is appointed for the same. Yoga mats are available for all the students during yoga classes. International Yoga day is also celebrated under the guidance of the tutor. Attending the yoga classes is compulsory for our students.
- **Karate** Self-defence classes are conducted for the third semester students in the auditorium.

The institution conducts the self-defence classes in collaboration with Ranka Martial Arts School, run by Master Praveen Ranka who is a renowned Martial Artist in Bengaluru. The time schedule is mentioned in the regular time-table.

Inter-college Throwball Tournament

The institution organizes Smt. Late. Dhanalakshmi and Late. Shri N.R. Chandran Memorial Cup Inter-Collegiate Throw Ball Tournament every year on the premises of the college. The Smt. Late. Dhanalakshmi and Late. Shri N.R. Chandran Memorial Cup was instituted by late former President of V.V.N. Trust Sri. N R Chandran to encourage our students to build competitive spirit.

- **Sports** : Nine indoor games and nine outdoor games are conducted. Sports Championship Cup is given to the best all round performer.
- **A Seminar Hall** with the capacity of over 100 seats with the acoustic system, LCD, projector, podium facility is provided to cater for the cultural and literary activities along with well-equipped state of art Auditorium.
- **Open Terrace** is also utilised for the cultural competitions like 'Collage making', 'Pot painting', 'T shirt painting', 'Treasure out of trash' and other competitions. The foyer is used for *Prothsaha* an exhibition cum sale organised to prune the entrepreneurial skills of our students.
- **Aakarsh VVN Mega Intercollegiate Cultural and Management Fest** is organised every year in the college auditorium which brings out the talent among students and help them in developing communication, leadership and team building skills.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 80

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 08

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 6.61

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.19	7.91	1.28	5.02	1.49

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource**4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

The library has over 29827 books for the use of students and staff. It has also subscribed to Six National, One International Journal for the year 2020-21. Faculty members and Students can also access the e-journals and e-books through resource sharing network Inffibnet N List. Here they can access more than 1 lakh e-books and 6000 e-journals. They can login this with password and username given by the college.

The library is partially computerized. To make the functioning of the library easy and effective, college library has installed the Easy Lib Software. The software consists of various models like Acquisition, Cataloguing, Circulation, OPAC and so on. The Six Computers in the library have internet facility. Efforts are being taken to make the library completely automated through ILMS in due course.

New arrival of books and journals are displayed on separate stands and racks. The books are Indexed subject wise/Semester wise in the rack. The library has Open Access System. The dedicated staff will help the readers to find required books. OPAC System is available in the library and contains all the details of books (i.e., Author, Title, Publishers, location with rack details). With the help of this, readers can search their books. Upon an enquiry, the Librarian will help them to get the book required. Library staff are always eager to serve the readers.

Book Bank Service

- 1.Vasavi Book Bank – for economically-weaker students with merit
- 2.SC/ST students Book Bank Facility

Under these facilities, the selected candidates can avail a maximum of 3 books for each semester.

Facilities (Services) Available

- **“Week End Issue”**- To improve the reading habit of the students and boosting the knowledge, books from general collection like novels, short-stories will be issued to all eligible members on weekend.
- **Reference Service** - Library houses all important knowledge boosting sources like General Encyclopaedia, Subject Encyclopaedia, both subject and general dictionaries, Year Books and Competitive Exam books (Bank, IAS, KAS, MBA.) and so on. The library has a good collection of self-help books.
- **Clipping Services** - Newspaper clippings, useful articles will be filed separately for the reference and record.
- **Information Display and Notification Service** - The useful Newspaper articles and Notices will be displayed regularly on the notice board placed outside the library.
- **Photocopy and Printing Service** - Library provides this service at a reasonable cost of Rs 1/- per page
- **Internet Service** - Staff and Students can access internet in the library for free of cost.
- **Career/Employment Information Services** - Library has collection of competitive exam books and the “Employment News” and other daily News Papers to help them get the information about the job opportunities.
- **Information Literacy Programme through P.P.T** - Every year during the time of distributing the borrower’s card to first year student, they will be informed about the usage of the library, rules/regulations/procedures about the books, journals and non-book materials through PPT in the library.

No. of Printers: 01 Bar Code Printer: 01 Bar Code Scanner: 01 Photocopy Machine: 01

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**Response:** 0.59**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.40	0.73	0.51	0.39	0.91

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**Response:** 9.36**4.2.4.1 Number of teachers and students using library per day over last one year****Response:** 45

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure**4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The college campus is WIFI enabled. It has adequate IT facilities for strengthening the teaching and learning process. There is wired as well as wireless internet facility provided, as internet accessibility is needed in the classrooms, staff rooms, laboratories and library. The institute has a 24X7 WIFI facility in the college campus to facilitate students and teachers avail internet facility wherever they are on the campus. The students are given the facility of SOPHOS controlled secure browsing, net surfing, downloading from web for preparing assignments and seminars. The computer laboratory is supported by UPS to ensure uninterrupted usage of computers.

- **Campus is having 300 MBPS of high-speed internet facility and 150 MBPS backup internet facility.**
- **Microsoft Software Enabled campus.**
- **The institute is using SOPHOS firewall from 2016-17 onwards with secure browsing.** SOPHOS' product range offers network security solution (Firewall and UTM appliances), centralized security management (SOPHOS Central Console appliances), Centralized visibility (SOPHOS iView), and SOPHOS Net Genie for home and small office networks. SOPHOS network security appliances include multiple features like Firewall – VPN (SSL VPN & IP Sec), Gateway Anti-Virus, Anti-Spyware & Anti-Spam, Intrusion Prevention System (IPS), Content & Application Filtering, Web Application Firewall, Application Visibility & Control, Bandwidth Management, Multiple Link Management for Load Balancing and Gateway Failover, over a single platform. SOPHOS UTM's on-appliance reporting gives details on every type of attack, vector, attacker details, and victim details and also graphically represents the general security trends in organization. SOPHOS solutions aid the compliance regulatory needs of organizations.
- **From 2014-15 to 2016-17 FORTIGATE firewall was used.**
- **CCTV was installed in October, 2014 for campus surveillance. Recording capacity upgraded from 15 days to 30 days.**
- **Netgear Nasbox is used for Centralised Data storage and Data protection from 2016.**
- **Library is digitised by the installation of Easylib Software in the year 2016-17.** The software consists of various models like Acquisition, Cataloguing, Circulation, OPAC and so on. Each book has its own unique barcode and so does every student's ID card. These two are input in the system while borrowing a book. This allows for easy tracking of books in the library.
- **English Laboratory was set up by installing Clarity Snet Language Lab Software and Clarity English Success Program 2016-17.**
- **Student and Staff database is available on Pupilpod application software.** The marks obtained by each student after every examination is updated on the automated system.
- **Information about upcoming events is available on the website which is frequently updated.**

Due to Covid 19 pandemic from Off line classes were shifted to Online classes.

All the teachers' laptops were upgraded, Bluetooth headphones were provided and classrooms were equipped with web cameras and Lan, fibre cable was used to speed up internet. (2019-20)

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 4:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 750 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 73.23

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
17.21	29.15	38.97	36.89	35.09

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

MAINTENANCE POLICY DOCUMENT :The institute adopts standard established systems and procedures for maintaining the physical, academic and support facilities, which are mentioned in the “Quality Assurance and Standard Operating Procedure Manual” of the institute. The extracts from the booklet are mentioned below for reference.

Infrastructure

- Classrooms, Staffrooms, Seminar halls/AV Room, Auditorium, Laboratories, Counselling Centre, Library and Information Centre, and washrooms etc., are cleaned and maintained regularly by group D staff and house-keepers assigned for the same.
- Dustbins are placed in every floor for segregation of wet waste, dry waste and e waste.
- Garbage Van from BBMP regularly collects the garbage.
- In - house electricians, carpenter and plumbers are available for instant repair work.
- Parking facility is well organized. Security personnel are outsourced.
- The campus maintenance is monitored through surveillance Cameras.
- Estate office manager and his team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house-keeping, furniture, electric fittings/wiring, water filters .
- Sanitary Napkin Vending Machine with Incinerator is also set up in the college.
- Fire Safety equipment is maintained on the corridors as precautionary measure.

Annual Maintenance Contract of the following is taken care by the management appointed team:

1. Maintenance of Generator, Elevator, Air Conditioners, CCTV cameras and Water Purifiers.
2. Sanitary Pad Dispenser and Incinerator
3. Library OPAC and Easy Lib.
4. Computers in the computer lab, Business Lab, Laptops, UPS, LCDs, Smart boards, CCTV Cameras, Printers, Xerox machines.
5. Pest control of library books and records is done every year by the maintenance department.

Construction or Repair works:

- The institution has a permanent manager to take care of all the construction work, be it add on constructions or maintaining the existing ones.
- The buildings are maintained for their up-keep and repairs on a regular basis.
- The house keeping team regularly maintains the buildings, corridors and other places clean and tidy.
- The wash rooms are maintained by a team on a regular basis to maintain their usability.
- Electrical repair work or additional connection is done by in house electrician.

Library

Maintenance:

The library maintains an entry register.

- Library Stamp is put on the backside of the title page, on secret page and on the last page.
- Bar Codes and Round labels are pasted on the title page and are laminated with Cello tape.
- New arrivals are sent to New Additions Rack, Reference Section or Reserve Shelf.

Utilization:

- Two library cards are provided to each student

He/she can borrow one book on each card. Borrowing period is 15 days.

Renewal is allowed, if there is no demand for the same book, from other readers.

For late submission of books, cards would be held up for the period of delayed no. of days.

If the books are lost or damaged, the borrower has to replace a new copy of the same.

Two Old-Journals/Magazines shall be issued for 8-days.

Students are advised to check carefully the physical condition of the book before it is issued. Once the book is issued he/she will be responsible to return the book in good condition.

If the books are damaged, the librarian will not accept the return. If the books are lost or damaged, the borrower has to replace a new copy or pay double the prevailing cost in the market along with postal charges of Rs. 10/-.

Reference books such as Dictionaries, Encyclopaedias, Yearbooks, Current Journals, Project Reports, Text books with a marking 'REFERENCE' etc. will not be issued to carry outside the library.

The newspaper(s) should be used properly after reading and kept back in the designated place.

Books Borrowed should be protected from rain, dust, insect, etc.

- The Issued book should be entered in the Book Issued Register at the checkpoint before taking out the issued books.

Classrooms

Before the commencement of the academic year, depending on the intake of students, head of departments discuss the requirement of classrooms with the Principal.

The classroom allocation is done by the Principal and the HODs.

The benches and windows are cleaned and mopping of the class rooms is done every day.

In case of any damage to the projector, internet or the audio systems, the class mentor brings it to the notice of the HOD by registering the problem in the breakdown register maintained at the security. The necessary follow up is done by the department and steps are taken to fix whatever is broken by the estate officer.

The college Website is maintained by a teacher and office staff.

Sports

A sports committee is created to handle the matters and concerns related to sports.

Procurement process:

Utilization process:

Students are permitted to play only during the free hours and after the class hours.

Students are permitted to utilize and take sports material with prior notice to the Physical Director. They must enter the details of material in the register.

The concerned authority makes a note on return of the same in the register.

In case of any damage observed, the same is recorded in the register pending further action.

A first aid box is always available for the students in case of any emergency.

Sign boards of nearby hospitals and phone numbers of ambulances are also displayed to encounter any difficulty effectively.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 33.86

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	270	169	190	153

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 26.85

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
221	169	159	43	44

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills

2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 34.37

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
159	119	114	128	259

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 8.82

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	23	12	14	11

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 55.68

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 103

File Description	Document
Upload supporting data for student/alumni	View Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload supporting data for the same	View Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
00	04	04	03	04

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Administrative Level Participation –

College has a very organized and democratically elected Student Council. Besides this, student representatives are nominated for all the committees of the college. Class representatives are elected by students of each class. Student Council body consists of a President, Vice-President, Secretary, Joint Secretary and Sports Secretary.

Roles and Responsibilities of the Student Council

- To officially represent all the students in the institution.
- To identify and help in solving problems encountered by students in the institution.
- To communicate student's opinion to the college administration on any subject related to the students.
- To promote and encourage the involvement of students in organizing activities.
- To promote the interest of students among the stakeholders of the institution.
- To work as consultant among students for any issue of importance.
- To organize educational and recreational activities for students.
- To take up innovative initiatives.

Class representatives

Class representatives are elected by the class (two from each class/section).

- To communicate the ideas and needs of specific Class to the Executive members of the Students' Council.
- To communicate the student council activities and actions to their designated Class.
- To aid in the organization of educational and recreational activities proposed by the council.
- To report any matters to the executive members of the concerned department /school that affect the class.

The college has a semester-structured calendar for Student events within the annual cycle. These events are organised by the students and conceptualized in consultation with staff advisors. These events broaden the opportunity of education besides providing students to exhibit their talents and learn decision-making and administrative competencies.

Students are actively involved in the statutory committees like IQAC, Grievance Redressal Committee etc. In Student Induction Programme (Earlier - Orientation), they are informed about the functioning of the HEI and their role. The college convinces the students that it's an opportunity to develop their overall personality. At administrative level, from prospectus making committee to most of the committee's students take an active participation. Students' Council plays very significant role by providing proper feedback of all the students to the institution. The process of admission, exam application form submission, scholarship forms, etc. is smoothly conducted with the student friendly relations of the institution.

Co-curricular and Extracurricular Activity Participation - There are specific committees such as NSS, Cultural Activities, Excursion etc. in which not only the executive members of students' council participates but majority of the students are involved. NSS, outreach programmes and inter college/university activities like guest lecture, workshops, rally or any social event, our students are well represented and actively involved in the effective implementation of the event. NSS camp planning and execution can be the best example of student's involvement in our college. With the help of Students Council, inter college Cultural and Commerce Fest as well as the Throwball Intercollege tournaments are organised in the institution. Students bring out the *VVN News Bulletin* under the guidance of teachers.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 55.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
23	61	56	81	55

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Response:

There is no registered Alumni Association yet the institution is extremely proud of every member of its

alumni. Most of them are successful in their careers, higher education and in the field of entrepreneurship. The alumni of the college are placed in industries, education institutes and the college successfully draw support through Annual Alumni meet. The Alumni meets with the current batches of students and mentors them through the networking forums to the best of their abilities. They share their experiences, knowledge and advise the students. Through these alumni meets, a strong bond is created between the passed-out students and the present students. Alumni share their accomplishments. Alumni meet once a year. An alumni body is created and organize and regulate these meetings. Alumni members celebrate Teachers' Day by honouring each teacher. During Alumni meetings, achievers are recognised and honoured.

Alumni Association organises one alumnus' meet in a year and the executive members of the alumni take initiative for arranging such meetings. It helps our institution not just financially, but in terms of academic planning, internship and placements of students, career guidance and on-the-job guidance in their firms also. The alumni members are invited as resource persons to judge cultural events during inter collegiate fests organised by the institution. They help us to connect to the philanthropists to help the economically weaker students to pursue their education by providing financial help. Alumni members are connected through social media. What's App groups are created through which the activities of the college, support and involvement of the students is sought. VVN Scribe Bank which provides volunteers to write exams for the visually challenged, involves the Alumni members by posting the messages for the need of volunteers in the VVN Scribe Bank Volunteers group, who on reading respond and volunteer to write the competitive exams for the Visually challenged.

Case Studies –

- Ms. Gayatri student of 2018-19 batch, volunteered as scribe for Visually challenged State Bank of India, Bengaluru employee Mr. Subramani on 28/8/21, 29/8/2021 and 5/5/2021.
- Ms. Selvi student of 2017-18 Batch volunteered as scribe to write M.S.W. PG exam for Mr. Suresh in the year 2019-20.
- Ms. Ganesh Kumari student of 2016-17 batch is an employee of Greet Technologies and is responsible in conducting Campus Drive at V.V.N College to help the present batch of students in getting placed.
- Ms. Madhavi, alumna of V.V.N Degree College is at present serving as a Counsellor in this institution.
- Ms. Hema presently working as a lecturer in APS College, N R Colony, Bengaluru being inspired by VVN Scribe Bank has taken initiative of starting Braille Centre in her college for visually challenged PUC/+12 students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

V.V.N. Degree College, affiliated to Bangalore City University is upholding Indian culture and imparting quality education with techno savvy corporate training programmes.

Vision

Educate, Equip, Enable.

- Educate and empower students from less privileged sections of society through value-based education.
- Equip students to face the challenges of the modern world, from professional, cultural, and moral perspectives.
- Enable the students to face global challenges through academic excellence.

Mission

- To provide education through best practices.
- To facilitate students to develop analytical skills and a positive attitude.
- To empower them through value-based education, to face the challenges of the competitive world.
- To motivate them to excel in their performance.
- To inculcate leadership qualities, social concern, understanding, co-operation, and benevolence among the youth.
- To lay thrust on social justice and patriotism.

Nature of Governance

The institution follows a participatory mode of governance with all stakeholders participating actively in its administration. The Governing Council Meetings are conducted every year for an over view of the capacity building activities for the students, performance and progression of students and other matters. The Governing Body delegates authority to the Principal who, in turn shares it with the different levels of representatives in the college. The Heads of Departments, the Conveners of various committees and cells along with the student representatives play a vital role in the implementation.

C. Fulfilment of Vision and Mission

- The leadership (top management and Principal) makes sure that the policies, procedures and action plans are aligned with the vision and mission of the institution.
- The leadership is involved in communicating and reviewing the action taken from time to time through meetings with various stake holders periodically.
- The institution practices participative management by involving students, staff members and non-teaching staff and other stake holders in a number of administrative roles.
- IQAC strives towards capacity and competency building of the students in tune with the national policy on higher education which comprises of Knowledge quotient, Skill quotient, Emotional quotient, Social quotient, Physical and wellness quotient, Value and Spiritual quotient and Professional Quotient.

D. Perspective/Strategic Plan (2015-16 to 2021-22)

1. Increase in Institutional Scholarships
2. Effective Curriculum Delivery
3. Innovative Teaching -learning Practice
4. Research Activities - Capacity Enhancement of Teachers
5. Integrating Certificate Courses with the Programme offered
6. Organise inter and intra college fests, workshops, seminars and Student Development Programmes and Faculty Development Programmes
7. Encourage Participation of Students in Cocurricular Activities Intercollege/University/ State /National/International Level
8. Upgrading College Management Information System (CMIS) and Integrated Library Management System (ILMS)
9. Intensify Capability Building of Students for Professional Competency
10. Augment Industry-Institution Interaction and Career opportunities
11. Expand Extension Activities
12. Increase Divyangjan Friendly Practices
13. Improve Teaching and Administrative Staff Welfare Schemes
14. Introduce Institution's Publications
15. Expansion of UG Program to PG Program

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management**Response:**

The effective leadership is visible in various institutional practices such as decentralization and

participative management.

- V.V.N. Degree College encourages a culture of participative management by involving students, staff members and non-teaching staff in a number of administrative roles.
- The decisions affecting the overall growth of the institution are taken at the management level in consultation with the principal, governing council and IQAC.
- V.V.N. Degree College comes under the ambit of Vasavi Vidyanikethan Trust and the **Board Members** in the General Body meeting nominate **Chairman and Co-chairman** to the **Governing Council** of Degree College which takes care of the activities of the college.
- Meetings are conducted by the Governing Council to know the functioning of the college. Governing Council has **affiliated University nominee, two teacher representatives, one Academic Staff, Principal and Vice principal** on its council. Reviewing activities of the college with the performance of the students is taken up in the Governing Council Meetings.
- **Executive Committee** is constituted to monitor the performance of the college activities and in this committee along with **Principal, Vice-Principal, two teacher representatives and representatives from the Academic Staff** is included.
- **IQAC Committee** takes lead in the implementation of quality practices in the institution which has Senior Educationist, teachers, students, parents, Alumni members, local community member.
- **Heads of the Department** take care of the workload and curriculum delivery.
- **Librarian** takes care of the purchase of books as per the decisions taken in the meetings headed by the Principal accompanied by the Heads of the Departments.
- **Various committees** such as Tests & Examination Committee, Scholarship Committee etc., are constituted by the Principal for managing various functions of the college.
- **Manager and the Accountant** looks into the budget requirements and purchases.
- **Office staff** carry on with the designated duties under the supervision of the Manager.
- **The Committees/Cells headed by the teachers with Student representatives** are responsible for college time table, allocation of co-curricular work, purchases, organizing admission, looking after the welfare of students, preparing working guidelines for effective functioning of the college.
- These committees/forums/cells are empowered to take decisions, plan and execute the programs along with the students.
- The concerned faculty in charge will prepare a budget of estimated expenditure and submits it to the principal, who in turn submits it to the management and the amount needed to conduct the programme is released.

Case study for decentralization and participative management:

- The discussion in IQAC meeting on 16th May, 2018 resulted in MoU between V.V.N. Degree College and People's Skills Foundation.
- Staff Meeting was conducted and the batches of the students and observers were identified and entrusted the work.
- Circulars were sent to the students.
- Batches were made.
- Syllabus was shared.
- Students' performance was recorded.
- Attendance of students was maintained.
- Training sessions were monitored by the teachers and they submitted their feedback in a structured format.
- Final report on the training programme was submitted to the management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic Goals for Seven Years (2015 – 2022) are set in accordance with the fulfilment of the Vision and mission, Quality Policy of the college, Institutional Core Values, Recommendations of committee, SWOC Analysis, Stakeholders's Expectations, Enviornmental Scanning and Analysis This is also called Institutional Strategic Goals.

Strategic Goals and Strategic Planning Objectives

The objectives of the Strategic Goals and Strategic Planning framed for Seven years (2015 – 2022) provides a road map for reflective policies and practices towards productive outcome.

The Strategic Goals aim :

- 1.To focus and stay committed to the mission and vision of the institution.
- 2.To establish sustainable teaching, learning, research and extension activities.
- 3.To promote innovative practices.
- 4.To create an environment functioning towards quality enhancement.
- 5.To increase student's achievements.
- 6.To promote collaborative activities and institution-industry interface.

Institutional Strategic Goals

- 1.Increase in Institutional Scholarships
- 2.Effective Curriculum Delivery
- 3.Innovative Teaching -learning Practice
- 4.Research Activities - Capacity Enhancement of Teachers
- 5.Integrating Certificate Courses with the Programme offered
- 6.Organising inter and intra college workshops, seminars and SDP and FDP Programmes
- 7.Encourage Participation of Students in Cocurricular Activities Intercollege/University/ State /National/International Level
- 8.Upgrading College Management Information System (CMIS) and Integrated Library Management System (ILMS)
- 9.Capability Building of Students for Professional Competency
10. Augment Industry-Institution Interaction and Career opportunities
11. Extension Activities

12. Divyangjan Friendly Practice
13. Teaching and Administrative Staff Welfare Schemes
14. Institution's Publications
15. Expansion of UG Program to PG Program

Strategic Plan

- The vision of the college is to provide value-based education with professional competency and social responsibility to the girls from less privileged section of the society.
- Governing Council meetings discuss the ways to increase the admissions of the less privileged students.
- The advocacy for more financial aid is sought through request letters for educational sponsorship.
- This letter for sponsorship will be sent to local organizations including banks, corporate houses, philanthropists and patrons.
- Endowment funds from staff members and donors for constituting special prizes is also mobilised.
- The applications of the students, will be sorted out and the deserving is allotted with the financial support.

Case study: Increase in the Institutional Scholarships

In tune with the Vision of the institution to support the girl students for higher education, financial aid is sought through request letters for educational sponsorship from philanthropists.

There is an increase in the financial support year by year as mentioned below:

- In the year **2016-17, 44 students** were supported from the sponsored amount of **Rs. 1, 83, 000/-**.
- In the year **2017-18, 43 students** were supported from the sponsored amount of **Rs. 2, 05, 500/-**.
- In the year **2018-19, 50 students** were supported from the sponsored amount of **Rs. 2,61, 000/-**.
- In the year **2019-20, 63 students** were supported from the sponsored amount of **Rs. 3, 93, 250/-**.
- In the year **2020-21, 143 students** were supported from the sponsored amount of **Rs. 10, 84, 500/-**.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

Effective and efficient administrative setup

The Board of **Trustees of Vasavi Vidyanikethan Trust**, is the primary Executive, endorsed with all academic and administrative responsibilities. It is responsible for Policy making and to verifying the

reports through the President and Secretary General. The decision-making procedures are made at appropriate levels in the organizational hierarchy. The college functions under the supervision of the **Governing Council and Executive Council** of VVN Degree College.

Principal as a head of the administrative and teaching- learning process pays special attention for smooth functioning of administrative and academic activities. **Vice Principal, Heads of the department and Office Superintendent** help him in administration. The college administrative staff looks into the work related to admission, examination, eligibility, maintaining the daily record, to interact with stake holders, University, Government offices, etc. The decisions related to academics like workload calculation, library purchases, time tables, maintenance of infrastructure, admission etc. are taken by the **Principal, Vice Principal, IQAC Coordinator, HOD's of various departments, Faculties and Student representatives**. The college has a well-defined organisational structure. Committees/ Associations/ Clubs, NSS, Sports committees are formed under the leadership of the teachers with student representatives to carry out the Strategic plan activities to give the best to the stakeholders.

Appointment, Service Rules, Procedures, and Promotion Policies

The staff service rules, procedures, appointment, promotional policies as well as Grievance Redressal mechanism is defined as per the rules of the affiliated University and approved staffing pattern of the UGC.

Appointment - The minimum requirements of a good academic record, 55% marks (or an equivalent grade) at the master's level & qualifying in NET/ SLET/ SET . Provided however, that candidates, who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/ SLET/SET for recruitment and appointment. Appointment is based on the verification of the academic related documents of the candidate, his/her performance in the interview and the candidate's performance in the class demonstration.

Service Rules, Procedures, and Promotion Policies are mentioned in the appointment letter given to the staff at the time of recruitment. It includes rules and regulations of all employees of the institution in addition to rules regarding leaves, duties, promotions, resignation, and termination. Code of conduct for the teachers, students, Principal are given in the Teacher's manual.

Grievance Redressal Mechanism : The college has formed a Grievance Redressal Cell for faculty, Staff and students to address their complaints and grievances to resolve them. The principal is the head of this cell. After receiving grievances and complaints, either in writing or orally, the committee discusses in the meeting and resolves. There is a separate Anti-Sexual Harassment committee, whose objective is to prevent cases of harassment and to look into grievances of girl students. Anti-Ragging committee is also formed to work on the cases related to ragging, if any.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

V.V.N. Degree College gives importance to its teachers and academic staff members welfare measures as they are the most valuable resource. However, members of staff are expected to contribute and participate effectively in achieving college mission and vision. This policy highlights on the benefits provided to the staff. Existing welfare measures for teaching and non-teaching staff are listed below:

- All the staff welfare schemes include 100% group insurance scheme
- Employee Provident Fund (EPF) with 100% gratuity.
- Group insurance for teachers, administrative staff, students and parents.
- Group Mediclaim Insurance.
- MOU with Rangadorai Hospital for emergency cases during working hours.
- Maternity Leave.
- Annual Salary Increment-The employee's salary increment is calculated based on the number of years of service and disburse.
- Provident fund for all the employees who fall under the eligibility criteria.
- Medical reimbursement facility is available for teaching and non-teaching staff.
- Medi-claim policy and ESI as applicable is provided for every Staff in the college with their family coverage.
- Leave policy.
- OOD is provided for attending Workshop, Orientation Course, Refresher Course, Short -term Course, Conferences and Seminars.
- Staff achieving State and International awards are felicitated by the institution.
- Increment is provided for faculty members completing M.Phil., NET and SLET.
- Research facilities are available for faculty members pursuing their Ph.D.
- Sponsoring to attend Programmes like National / International conferences,

workshops, and FDPs carried out at different levels.

- Canteen is provided inside the campus with subsidized rates of refreshment to the staff.
- Teacher's Day is celebrated by the Management and each teaching staff is honoured with a memento/gift of home appliance/utility with good lunch.
- On the Annual day each Non-Teaching staff is honoured with a memento/gift of home appliance/utility with good lunch.
- No membership fee for utilizing the gym, indoor and outdoor stadium for the staff

Other facilities are - Wifi broadband facility, Parking, Safety and Security of belongings, Transportation facilities for official work, Annual health check-up, Beverages during break time, Infilibnet facility, ICT Facility are also provided.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 38

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	08	03	02	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
02	03	02	01	02

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 72.18

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
07	12	09	03	07

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college has a Self-Appraisal form for the teaching faculty members and they provide data and information in this form and submit it to the principal every year. For non-teaching staff Annual Performance Assessment Report (APAR) is maintained for every employee.

The management reviews the performance appraisal form for arriving at suitable suggestions and guidance to improve teaching skills and regularize the staff after probation period.

The format is exhaustive and includes questions/descriptions regarding academic and administration

responsibilities undertaken by the teacher, innovative methods practiced and implemented by the faculty members during the academic year, various responsibilities including college fests, etc. Stress is laid on completion of syllabus as prescribed by the university for each class handled on time, special effort made to improve the standard of classroom teaching, conduct of tests, group discussions, presentations etc., arranging for guest lectures and semester examination results in the subjects taught. It also involves questions/descriptions of seminars attended/paper presentations by faculties in State/National or International seminars/workshops, Refresher course, Orientation course, attended programmes as Resource Person, involvement in university academic work like question paper setting, examination work, BOS, BOEs etc. The appraisal forms are assessed by the Principal of the college and a positive and constructive feedback is shared with the faculty members personally. Faculty members are also asked to involve in various committees, activities of the college. The activities committed by the staff members are evaluated by the IQAC semester wise. Faculty members are also asked to improve their qualification (Ph.D) and encouraged to pass NET or SLET. The work diaries and lesson plans and other individual records of each staff member will be checked every semester. Faculty appraisal is also done through student feedback mechanism. A well drafted feedback form with specific questions as per the comprehensive level of the students is distributed at every semester to evaluate how far the teacher had been successful in reaching out to the advanced as well as the slow learners in the classroom. This is further intimated to the concerned faculty member/s in the academic meeting and suggestions for development and/or appreciations are made.

Non-teaching staff like the librarians, office staff, support staff etc., are also given appraisal forms. Their performance appraisal is made by the principal based on the quality and quantity of their work, nature of their work, their enthusiasm, skill sets and efficiency. The principal counsels the non-teaching staff to improve their work if necessary.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Decentralization : Management (Board of Trustees), Governing body, Principal, Vice Principal, IQAC Members, faculty members, administrative staff, supporting staff, Students' Council, Student Representatives, Parents, Trainers, Industrialists, Companies, NGOs, Alumina and various committees jointly contribute to the effectiveness of the governance.

Management (Board of Trustees): The management consists of Board of V.V.N. Trustees under which other sister institutions are also managed. The management nominates Chairman and Co-chairman for Governing Council to guide the college activities in tune with the vision and mission of the college.

The Governing Council: The Governing Council consists of Chairman and Co-chairman nominated by

the Management, Lady member from Board of trustees, nominee from the affiliated University, Principal, Vice Principal, IQAC coordinator, two teacher representatives and superintendent from administrative staff. Review meetings are conducted followed by necessary guidance and directives.

Principal Level: Principal with the IQAC members in IQAC meetings take decisions relating to the internal functioning of the college. The functioning of the college is carried out through various committees and forums.

Heads of the Departments: The Head of the Department allots the work according to the timetable prepared based on workload, supervises academic calendar, monitors the teaching plans of his/her departmental members, convenes departmental meetings.

Faculty Level: They are given authority to conduct NSS annual camps, intercollege fests, intercollege tournament, workshops, industrial tours, seminars/workshops/conferences/FDPs and other activities.

Administrative Staff : The non-teaching staff are also part of various committees and sub-committees while organizing events and fests.

Student Council: Student Council body consists of a President, Vice-President, Secretary, Joint Secretary and Sports Secretary. The Student Council members are also the members of various committees, clubs and associations and the roles and responsibilities are well defined in the student manual.

Class representatives : Class representatives are elected by the class (two from each class/section). They are the voice of their class. They communicate the student council activities and actions to their designated Class and help in organizing educational and recreational activities proposed by the council.

Case study

Aakarsh VVN Intercollege Fest

- 14th October 2015 – Meeting with Management
- 8th January 2016 – Meeting by Principal for distribution of work
- 21st to 27th January 2016 – Distribution of brochure to the Colleges
- 27th January 2016 – Finalization of Staff and students committee.
- 29th January 2016 - Quotation by Event Manager
- 1st February 2016 - Finalization of Quotation
- 11th February 2016 - Inauguration of the Event
- 10th February 2016 - 2 Events organised
- 11th February 2016 - Valedictory of the Event
- 12th February 2016 - Review Meeting and Report submission

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**Response:** 23.3**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
10.84	3.93	3.66	2.05	2.82

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Response:**

The institution pursues to mobilize government and nongovernment grants for the development of institutional infrastructure, academic and cultural activities through the following strategic approaches:

It reaches out to local organizations including banks, corporate houses, philanthropists and patrons for financial support for the students from economically weaker sections of the society by sending an appeal to them through written mode.

- It accepts endowment funds from staff members and donors for constituting special prizes for meritorious prizes.
- It partners with fellow colleges in jointly sponsored academic exchanges.
- All government and non-government financial grants are utilized fully keeping in mind the best interests of the stakeholders.
- Attempts to mobilize support from NGOs and corporate world for financing its extension activities are done.
- The college also mobilizes funding from various other bodies for organizing intercollege fests/ workshops/ seminars in the form of cash or kind (sponsoring lunch).
- Fund is mobilised through collection of registration fees during Intercollegiate Fests, seminars and conferences, FDPs and tournaments organised within the institution.
- Money is also collected through selling V.V.N. News Bulletin which is sponsored by individual donors for advertisements.
- Computer Lab and Audio-visual rooms are given in rent on holidays and weekends for fund mobilisation.
- The auditorium and Quadrangle ground is given on rent by the management during holidays and

weekends.

Mobilization and utilization of Space

- Space is utilized fully with creativity.
- Mesh put up behind the classrooms, is utilized for vertical gardening, which is an initiative of the students.
- Little space on the compound wall is used for growing plants to promote green initiative.
- The open space available on the third floor is utilized to conduct self-defence classes, indoor games and cultural activities.
- The college foyer is used for *Prothsaha* – Fun cum exhibition and sale of the products.
- The Computer Laboratory accommodates English Lab and add on certificate courses.
- Computer lab also used to conduct placement training sessions such as Resume writing skills and virtual webinars.
- Audio-visual room is used for guest lectures, cultural and literary events and paper presentations during State level seminars.

Procedures for Utilisation of Resource Mobilised

- The types and methods of resource mobilization are discussed in Staff meetings, and Executive council meetings.
- Sponsorship request letters are drafted for sponsorship and letters of gratitude are dispatched.
- Resource mobilization with its optimal utilization is carried out by Principal, Office superintendent and respective Committee Convenor.
- A budget is prepared by the convenor and handed over to the principal, who in turn submits the estimated expenditure to the management which after verification by the General Secretary gets approved by the President of the VVN Trust and the needed money is sanctioned and released. Thus utilised amount is verified on the submission of bills and receipts by the faculty in-charge of the programme or event. This is again audited by external Chartered Accountants.

Thus the optimum utilization of financial resources is monitored at several levels.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC was constituted with the following goals-

- Communication of information on the various quality parameters of higher education
- Development of quality benchmarks for the various academic and administrative activities of the institution.
- Documentation of the various activities leading to quality improvement.
- Obtaining, analysing and action taken on feedback responses from students, parents, employers and alumni on quality-related institutional processes.
- Internal Department Audit by IQAC
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

Various key areas for regular monitoring and documentation by IQAC are-

- Increased Institutional scholarships.
- Follow up of Academic Calendar.
- Certificate Courses.
- Upgradation of Library.
- Mentor-Mentee system is monitored.
- Organising of guest lectures, Faculty Development Programs, National and International seminars.
- Consultation with NGO serving Visually challenged.
- Faculty participation in Board of Studies and Board of Examination.
- Extension activities for the community development.
- Organising Remedial classes and Student counselling sessions.
- The IQAC also monitors the Continuous Evaluation Process devolved by the examination committee at the formative and summative level.
- Motivate teachers to present papers and publish them in UGC listed journals.
- Monitoring Placement Activities, Internships.
- Progression Graph of Individual Student – Entry and Exit level survey of the student.
- At the end of each academic session the IQAC initiates the Feedback process.
- Teacher's Self-Appraisal proforma and non-teaching staff proforma are collected for remarks by the Principal.
- Initiates Annual Academic Audits by external assessors.

Case Study

Track of student's academic performance graph

- Entry level survey of each student is done and PUC marks are entered in the data.
- All the semester marks scored by the student is entered in the chart.
- End semester exam marks are also noted.
- Finally, the performance graph of each student is maintained for reference of progress of the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The three main mechanisms for Teaching Learning Process are Teacher, Students and Learning Objectives. *Knowledge Enrichment Faculty Development Program* is organised every year to equip the teachers with the current knowledge. The quality of teacher is reviewed through a Self-performance Appraisal method. The second component in Teaching Learning Process is the Students. Admission procedure is transparent. Various methods are used for holistic development of the student through certificate courses, training programs, clubs and committees such as Eco club, Anti sexual harassment cell, Sports committee, Women empowerment cell and others. The course outcomes, program outcomes, program specific outcomes attainment measurement mechanisms are frequently reviewed. The learning outcome of the program and target level of attainment are defined well in advance. Due to the congenial teaching learning practices the target groups of the slow learners have shown improvement in the university examinations while advanced learners have shown better performance by presenting papers in University-level and National-level Seminars.

Two examples of Institutional Reviews and Implementation of Teaching, Learning Reforms facilitated by the IQAC:

Learning Reforms: English Laboratory is set up by installing Clarity Snet Language Lab Software and Clarity English Success Program 2016-17 to help the students to acquire Listening, Speaking, Reading, Writing (LSRW) skills through the aid of technology. *V.V.N. News Bulletin* is brought out during every semester to provide a hands-on experience for the students in compiling, editing and designing of the bulletin (2018-19). Certificate courses and Soft Skills Training programmes have increased the performance progression chart of the students.

Review: A progression chart of each student showing the performance of the student at entry and exit level is maintained in the institution. This helps the institution to evaluate the attainment of Programme Outcomes and Course Outcomes. The scale of our students pursuing higher education and taking up jobs have accelerated.

Teaching Reforms: All the teachers' laptops are upgraded, Bluetooth headphones are provided to the teachers and classrooms are equipped with web cameras and Lan, fibre cable to speed up internet (2019-20). Netgear Nasbox is used for Centralised Data storage and Data protection from (2016 -17). The installation of SOPHOS firewall from 2016-17 provides secure browsing. Library is digitised by the installation of Easylib Software in the year 2016-17. The software consists of various models like

Acquisition, Cataloguing, Circulation, OPAC and so on. Each book has its own unique barcode and so does every student's ID card. These two are input in the system while borrowing a book. This allows for easy tracking of books in the library.

Review: These reforms have increased teachers' participation in academic activities such as presentation of papers in International/National/University level seminars. The teachers have uploaded e-notes pertaining to their subjects on the website. Two teachers Ms. Sandhya BC and Ms. Komalata have qualified UGC NET and SLET exams respectively. Dr. Namitha MG and Ms. Prasanna Udipikar have received "Shikshaka Ratna" and "Best English Teacher Award" from Govt. recognised bodies respectively. Teachers have also contributed videos to the LMS of Collegiate Department, Government of Karnataka.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2.Collaborative quality initiatives with other institution(s)
- 3.Participation in NIRF
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

- **Annual gender sensitization action plan** comprises of various programmes such as workshops / seminars/ screening of gender related movies, celebration of Women's Day which aims at educating students on

a) Gender Equity / Attitude

- 1.Prevention of Sexual Harassment
- 2.Health and Hygiene
- 3.Women Empowerment
4. Self Defence Training

1.Gender Equity & Sensitization in Curricular Activities

Films like 'Dungal', 'Niraja', 'Hush.... Girls don't cry', 'Jatta' were shown by English Department. Screening of Oscar Award documentary film "A girl in the river, praise of forgiveness" by Smt. Mary Joseph, Junior Editor from Vijaya Karnataka Daily was organized on 18th July 2016. Guest Lectures on Legal Awareness, Violence against women, Premarital issues, were organized followed by interactive sessions.

Language Textbooks have lessons on transgender 'Acceptance', 'Alone', 'Daughters' help the teachers to involve students in group discussion and brainstorming sessions on gender issues. Some of the programs organized on Gender sensitivity are

"Indian Marriage System" on 27th July 2017 by Dr. H.K. Moulesh, HoD of Sociology, The National College, Bengaluru, "Health and Hygiene" on 10th June 2018 by Dr. Meenakshi Bharat, Gynecologist, Bengaluru, "Breast Cancer Awareness Program" on 26th October, 2018 Sri Shankara College of Nursing, Bengaluru, "Gender Sensitization" on 16th March 2019 by CMCA, Bengaluru, "Women Equality Struggle- Global Influence" on 29th March 2019 by Smt. K.S. Vimala, Vice President, Akhila Bharatiya, Mahila Morcha, Bengaluru, "Women safety - a Special focus on Pre-Marital Issues" on 29th August 2019 by Smt.Sandhya Rani, Counsellor, Parihar Vanitha Sahayavani, Commissioner of Police, Bengaluru, and others. **State Level Seminar on "Safety of women – A Social Responsibility"** was organized on Saturday 8th March, 2017. There were 85 papers submitted by students from all over Karnataka out of which 30 full length papers were selected and published in the proceedings of the Seminar titled "SPARKS" . Justice N Santosh Hegde addressed the students and unraveled various dimensions of women's life and the safety measures she has to take.

Self – Defense Training

Students undergo during first semester **Yoga training**, and in second semester **Karate training** classes.

These classes are integrated in the regular timetable and trainers are outsourced for the same.

SSTP classes, Personality Development classes, Sadguna Sadhane are some of the activities involving gender sensitization.

Mentor – mentorship, Anti Sexual Harassment Committee, Anti Ragging Committee also contribute towards empowering students in gender equity.

Counselling - Full time trained counselor is appointed by the management who is available all the days on the campus. Personal and psychological problems interfere with numerous aspects of a student's life, causing important impairment and distress. Personal and psychological counseling is provided on the campus by the counsellor.

Grievance Redressal Committee also plays an important role in promoting Gender equity. The internal complaint committee is setup as per Vishaka guidelines. The cordial rapport of the teachers with students makes the students to directly approach their class teacher or mentor if any problem arises.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management

- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**
- **Relevant documents like agreements/MoUs with Government and other approved agencies**
- **Geotagged photographs of the facilities**
- **Any other relevant information**

Waste Management:

- Waste is segregated as per BBMP guidelines.
- Waste generated in the campus is segregated as e-waste, liquid waste /organic and solid waste.
- Separate bins are also kept in all floors for solid waste, organic waste and liquid waste.
- Students are asked to dispose waste, only in the designated bins.
- All classrooms in all the departments and other rooms are provided with dustbins for dry wastage which are emptied every evening.

Solid waste management:

- Solid waste is collected and segregated in two separate bins as dry & wet waste.
- Dry waste which mainly involves plastic and paper is collected in separate dustbins and handed over to rag picker who sells it to recycling centre and earns a living out of the trash.
- Daily garbage is collected by housekeeping personnel and handed over to BBMP garbage vehicle.

Liquid Waste Management:

The Sewage water from the entire campus is received through the underground pipe lines. All waste water lines from toilets, bathrooms etc., are connected to Municipal drainage mains.

E-Waste Management

- All electronic equipments used in the campus are regularly maintained and repaired to ensure minimum e - waste.
- The e-waste generated from hardware which cannot be reused or recycled is being disposed through government authorized vendors.

Waste recycling system

- Single sided used papers are reused for writing and printing in all departments.
- Part of the Wet waste is reused for vermin compost and organic compost. The manure generated is used for plants on the campus.
- The cartridges of printers are refilled on need base.
- UPS Batteries are recharged and repaired by the suppliers.

Sanitary Napkins Dispose Machine

Being an exclusive girl's college, Sanitary Pad Vending machine is installed along with Electronic Sanitary Pad Disposal Machine as a measure towards health and hygiene of our girl students. Since college is having only Commerce programme, biomedical wastes and hazardous chemicals and radioactive wastes are not generated.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell / Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1.Green audit
- 2.Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions / awards
- 5.Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.
- 2.Disabled-friendly washrooms
- 3.Signage including tactile path, lights, display boards and signposts
- 4.Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Institution has Core Values which is published in the Students' Handbook and Teachers' Manual. One of the core values of the institution is

Equality in creating an institution and a society where everyone is appreciated and judged based on their contributions and performance rather than gender, race, religion, physical abilities, socio-economic conditions.

The institution strives to eliminate individual and institutional discrimination through various committees/cells and activities.

Admission Committee ensures transparent enrolment and also non biased admission.

Anti-ragging Committee takes care of making the campus Zero tolerance for ragging.

College sensitizes the students during the orientation programs about the **Institutional Core Values** which is also displayed on the college campus in a prominent place.

Equal Opportunity Cell takes care of minorities and the facilities to empower them eradicating the socio-economic disparity.

Talks on ethics, culture, and career are delivered by eminent speakers in One day workshop on ethics '**Sadguna Sadhana**' organized for the First-year students every year.

Based on entry-level marks slow learners are identified and guided by the mentors in their sessions.

The reservation policy of the Govt. is followed. **Mentor – mentee sessions** help the teachers to instil confidence, self-respect, and courage in the students. Students having complexities are guided to a **Counsellor** for further guidance. The **VVN Scribe Bank** not only gives the awareness of how the marginalized physically challenged persons but also provides a platform to reach out to the visually challenged students of other colleges and support them in their pursuit of higher education. **Sadbhavana or Rashtriya Ekata Divas, Martyr's Day** are the occasion when eminent scholars will talk about human values, brotherhood, and communal harmony.

'**Science and Society**', '**Life Skills**' for the Second-year degree students and '**Culture and Diversity**', '**Value Education**' for Final year students speak about the diversities and harmony. **Language classes** have lessons on transgender, physically challenged, Right to Information, and many such issues which provide an opportunity for the teachers to enlighten the students about the social responsibility of each individual.

Swatch Bharath Abhiyan, Blood Donation Awareness and Annual Health Check- up (organized in association with Lion's Club, Bangalore on 27th September, 2018) help the students in taking a step forward towards cultural harmony.

Aakarsh VVN, an Intercollege Cultural Fest and **Intercollege Throwball Tournament** hosted by the institution every year give an experiential learning for the students in bridging the gap between cultural, linguistic, socio-economical diversities. **NSS camps** conducted in rural areas provide an opportunity for

our students to practice harmony towards cultural, regional and linguistic diversities. Institutional holiday for Varamahalakshmi, Vasavi Car festivals are framed keeping in mind regional occasions. Linguistic differences are integrated by ensuring a common professional language - English. **Soft Skills Training program** and **Language Lab support** is provided to overcome linguistic insufficiency. Celebration of **Rainbow Days, Saree Day, Twin Day, Retro Day, Mix N Match Day** contribute in creating a platform for the students to grow beyond the barriers of caste, creed and any other biases.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Bengaluru City University to which the institution is affiliated has introduced a compulsory paper on the **Indian Constitution** for students of the first semester as a part of strengthening the democratic values.

A half-a-day workshop on **Indian Constitution** to commemorate 128th birthday celebrations of Dr. Babasaheb Ambedkar in association with Sahayana and Samudaya Karnataka organizations was organised on 13th May 2019. Justice Nagamohan Das was the Resource person.

As part of **Read Constitution Campaign** led by Justice Nagmohan Das, 350 students bought the book and attended the interactive program on Indian Constitution very enthusiastically.

Electoral Literacy Club organizes voter's awareness programs to literate the students and the general public about Democracy.

A Voter's Pledge program was organized on 25th January, 2019 for students and faculties in the institution.

For the promotion of global health, harmony and peace June 21st is observed as '**International Yoga Day**' which is observed by the faculties, learners and non-teaching staffs of the institute by performing meditation, yoga, pranayam. An essay competition both in Kannada and English on **Importance of Voting** was organised for the students.

NSS students participated in **Voters Awareness** in nearby locality on 1st April, 2019.

During admission the students have to fill a form for Voter ID.

20 NSS volunteers participated in **Lok Sabha election duty** as volunteers to assist Senior citizens and

specially challenged voters.

Independence Day and Republic Day are celebrated on a grand scale on the premises of the institution. Eminent speakers are invited on the occasion to kindle feelings of patriotism among the students and make them know Indian Constitution.

Celebration of **Kargil Diwas, Ekta Diwas, National Youth Day, Dr. Babasaheb Ambedkar's Jayanti, Gandhi Jayanthi**, enlighten the students of the need of upholding the Indian Constitution. **The Preamble and Fundamental Rights** are put up in a prominent place on the campus for the students' knowledge. Written quiz is conducted by the IC teacher as a part of the classroom activity. Quiz competitions conducted during Intercollege fest also have questions on the Indian Constitution.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: A. All of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Celebration of National festivals are given due credit in the institution to commemorate the sacrifice of freedom fighters which is the bounden duty of every citizen.

National Youth Day/ Yuva Diwas: 12th of January, Swami Vivekananda's birthday is celebrated with great zeal to commemorate teachings and thoughts of Swami Vivekananda. Students and Faculty participate in the youth rally organized by Ramakrishna Mutt and attend the congregation on National College Grounds. Movie show, speeches by eminent speakers and students' speeches are part of the celebration.

Republic Day - Senior VVN Trust member is invited as a guest. Flag hoisting is followed by march past by the students. Cultural program aiming at maximum number of students' participation is presented. Senior retired teachers are honored on this day.

Martyr's Day: Observed on 30th January to commemorate the death of Mahatma Gandhiji by saluting the great souls who have sacrificed their life for the welfare of the country people. Gandhiji's favorite songs 'Vaishnavajano' and 'Raghupati Raghavarajam' are sung by the students.

Ambedkar Jayanti / Birth Anniversary of Dr. Bhimrao Ambedkar: To commemorate 128th birth Anniversary of Dr. Babasaheb Ambedkar, a workshop on Indian Constitution was conducted in collaboration with *Samudaya* on 13th May, 2018. Honorable Justice Sri. Nagamohan Das the author of the book 'Oodu Samvidhana' was the resource person on the occasion.

Kargil Diwas: Observed 26th July to commemorate the martyrs. The great service rendered by the soldiers are discussed and a prayer is rendered on this occasion.

Independence Day: Senior VVN Trust member is invited as Chief Guest. India's growth from independence to the present day is recalled in the speeches of the students. "Outstanding Students in Academics" are honored on the occasion.

Sadbhavana Diwas: Celebrated on 20th of August to commemorate the birth anniversary of former Prime Minister Rajiv Gandhi. To encourage communal harmony human chain is organized to bring awareness among people about 'Sadbhavana'.

Teachers' Day: September 5th Teacher's Day is celebrated to commemorate the birth anniversary of Dr. S. Radhakrishnan. As a mark of respect to the teachers, our management host lunch and grand celebration by honoring each teacher of the college. Students also celebrate teachers' day by honoring a retired senior teacher of the institution.

Gandhi Jayanthi: 'Gandhi Smarane' program is organised by NSS students. The academic year 2018-19 marked 150 years of Gandhi Jayanti. One-day Inter College Workshop was organised in collaboration with Kannada Pusthaka Pradhikara and *Samudaya*. The book 'Samudaya Gandhi' written by Prof. Hegde was released on the occasion by the Chairman of Gandhian Studies of Bangalore University Dr. Nataraj Huliya. Swatch Bharath Abhiyan in association with Lions Club and 'Papu Gandhi – Bapu Gandhi' a dance drama presenting the important events in Gandhiji's life was presented by Karnataka Vartha Mattu Sanskritika Vedike in connection with Gandhiji's 150 birthday celebrations.

Rashtriya Ekta Diwas (National Unity Day): Observed on October 31st, to commemorate the birth anniversary of the Iron Man of India, Sardar Vallabhbhai Patel who was instrumental in keeping India united.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Divyangjan Mitra

to support the Visually-challenged students pursuing higher education.

The Goal

- enhance the communication between specially-challenged and other students and to promote student to student peer - learning.
- To remove the misconceptions about persons with disabilities by bringing students with and without disabilities on to a common and shared learning platform.
- To provide an opportunity for all students to develop the much-needed inclusive attitudes, values, and skills, to live and work alongside the less-fortunate, in a diverse situation and society.

The Context

V.V.N. Degree College has played a pivotal role in sensitizing Bangalore University on the problems faced by the visually challenged students studying under Bangalore University. This was due to a visually challenged student Shilpa S. As a result, our teacher approached the Bangalore University and reported to the Vice Chancellor. The University set up a Committee for Demographic Study of Visually Challenged Students Studying under Bangalore University and Prasanna Udipikar, HOD of English was made the Convener and her initiative resulted in Braille Resource Centre at Bangalore University.

Practice

VVN Scribe Bank volunteers go as scribes to assist visually challenged students to write exams. Students are involved in providing recorded audio books and notes for the needy. Students also visit the hostels run by NGOs to teach the visually challenged. VVN Scribe Bank name is listed in the PWD supporters list of National Federation of the Blind (Karnataka). Honorary Service is rendered in compiling and editing the Annual Souvenir of the National Federation of the Blind (Karnataka). Awareness of Braille Script was conducted by Canara Bank Relief Fund Matruchaya Braille Resource Centre. During Inter college fest AAKARSH VVN, 'Master Quiz' is conducted every year exclusively for visually challenged students and

cash prize of Rs. 1000/- and participation certificates are given to all the participants.

Evidence of success:

Our visually challenged students **Shilpa S** (2015-16), got recruited by **State Bank of India** due to the support rendered by the institution and Low visioned **Muskan Khanum** (2019-20) scored 84% in Final year BCom and is presently pursuing **M. Com at Bengaluru City University**. Our students are invited as translators for Quiz programs conducted for Visually Challenged in Bangalore University.

Challenges encountered and resources required:

Due to internal tests, many a times the volunteers are unable to write exams for visually challenged. The visually challenged students located in far of places cannot be accessed. As the preferred program of Visually challenged girls is B.A., admission for BCom course in our institution is scarce.

The Title

STHREE SABALIKARAN

College to Corporate training with financial assistance, Food at subsidised cost, Health care and Professional training in ethics and ICT

The Goal

To educate, equip and enable the girl students with intensification of *Knowledge quotient, Skill quotient, Emotional quotient, Social quotient, Physical and wellness quotient, Professional quotient, Value and spiritual quotient.*

The Context

Majority of our students come from less privileged and economically backward section of the society. Unable to pursue higher education, they aim at taking up employment after completion of BCom. Students also wish to take up part-time jobs to support self as well as their family. Some of the students who are unable to pay the fees wish to discontinue their education. **Stree Sthree Sabalakaran** practice aims to provide solid rock support to overcome the challenges.

The Practice:

In tune with the Vision of the college, students with financial problems are supported under **Institutional Scholarship** – support generated by connecting to the philanthropists and teacher sponsorships.

Knowledge quotient – Guest Lectures and workshops are organised on various topics to impart knowledge beyond the textbook.

Skill quotient – Training in making handicrafts using waste paper, silk thread, cloth is provided for the students. To enhance entrepreneurial skills Exhibition cum sale event PROTHSAHA event is organised to sell their handicrafts.

Emotional quotient – Emotional Awareness, managing one's own emotions, self-motivation, managing others emotions, improve interpersonal relationship *Sadguna Sadhane, Soft Skills Training program*,

Social quotient – Students are involved in Social Service, *Community internship*. Awareness programs and rallies on saving Water resources, Waste segregation, Energy conservation, Vermiculture, Organic compost, Vertical gardening and Human chain events are organized.

Physical and wellness quotient

Annual Health Check-up, Blood Donation camps by Lions Club, Swatch Baharat, and various awareness programs are the best practices of our institution. Gymnasium is available for free of cost.

Professional quotient

ICT training from Basics to Advance is given invariably to all the students sought admission in V.V.N. Degree College. Computer Fundamentals for I Year, Communication Skills for I Year, Ms Office - II Year, Soft Skills for II Year, Coral Draw for III Year, Photoshop for III Year, GST for III Year, Tally ERP 9 for III Year, Campus to Corporate Training III year. The college has following *Memorandum of Understanding (MOUs)* for enhancing the above-mentioned professional training for our students:

- .NICT, Bengaluru for Computer based training courses.
- People's Skill Foundation, Bengaluru for Soft Skill Training Program.

Value and spiritual quotient:

Sadguna Sadhane – an orientation program for I year students is organised every year.

Evidence of Success:

In the last five years totally 2,310 students have undergone training in Computers and Soft Skills in five years. With the above value addition to their B.Com. Course, our star students - Geeta TR, Sathyvathi, and Dimpleshree have found coveted employment with Infosys, and ACCENTURE companies. The incremental growth of progression of most of our students shows an improvement at the exit level as compared to their respective entry levels. Thus, the college apart from reaching out equity, inclusiveness and access to higher education to our girl students, has also been providing an entering wedge to join the mainstream MNC jobs.

Challenges encountered and resources:

Time constraint is the major problem in the conduct of the training due to semester system. Education leads to Empowerment is the motto of the institution. As majority of the students come from mother tongue medium of language in lower classes, which throws a tough challenge for the teachers in making the students shift to English medium

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The motto of VVN Degree College is **“Sa Vidya Ya Vimuktaye”** - Education leads to Empowerment. The institution aims at nurturing values and career skills bolstering psychological, social and emotional growth of its girl students. To achieve an impactful all-inclusive development of our students, the practice of PEER LEADERSHIP is introduced and several platforms are created to motivate and instil the qualities of self-confidence and self-skilling towards independent professionalism.

Peer leaders are defined as “students who are selected and trained to offer educational services to their peers through intentionally-designed assistance towards attainment of their progressive educational goals”. The following are sure testimonies of student transformation in this process, from an ordinary into a poised, empowered and transformed extraordinary individual.

Competitive Examination Coaching Classes: Several undergraduate students have been benefitted immensely from the coaching classes conducted by Ms. Gayatri, a Final year student (2016-19 batch), who spent two days in a week preparing the peers to complete the course with good scores.

Braille Classes: Scribe Bank student coordinator Ms. Vaibhavi (2017-20 batch) took up the extra effort to learn the Braille script and then, conducted classes on Saturday afternoon’s for interested visually-challenged peers. The aim was to help the needy and visually-challenged students to prepare notes and stay updated with the curriculum. This set an example to other students who were introduced to the world of the less-privileged and visually-challenged, towards learning their script. Ms. Vaibhavi was also selected as an interpreter for a Quiz programme organised for the Visually-challenged students organised by the Bangalore University.

Audio books for Visually Challenged: Ms. Mus Khan Khanum (2017-20 batch) who suffered from partial blindness, undertook the onus to record text books of BA syllabus into Braille to enable easy access of the text book for the visually- challenged students studying in neighbouring colleges. Visually challenged degree students studying at other institutions of the Bangalore University were the beneficiaries of this effort. This practice is continued in our institution and is being continued under the peer leadership of Ms. Vairalaxmi and Ms. Dakshayani (2019-22 batch).

Vertical Gardening: Ms. Geetanjali (2018 -21 batch), came up with an innovative idea of vertical gardening to overcome the scarcity of space to grow plants. Under her leadership a Vertical garden was set up in the college, with around 450 saplings. Various programmes such as participation in Green Day organised by the NGO, **Adamy Chetana**, to planting saplings, celebration of Earth Day, guest lectures on conservation of water, as part of the measures to instil sensitivity of students towards conservation and

ecology. Ms. Gagana and Ms. Rakshita (2019-22 batch) are taking forward the Vertical gardening venture as well as other innovative gardening methods of reusing plastic waste bottles in vertical gardening

Newsletter Designing: As a practical execution of the learning from the Add on Certificate course introduced for the final year students on Coral Draw and Photoshop, a team of students led by Ms. Akshatha and Pallavi (2016-19 batch) took up the initiative of designing the college newsletter. The V.V.N. News Bulletin is the brain child and initiative of its students.

Waste Management Awareness: An awareness programme was organized for the primary and high school students of VVN sister institutions by Ms. Priyanka and Ms. Priyadarshini (2018-21 batch), with a team of volunteers, who sensitized and educated the children on segregation of waste, into dry, wet waste and e waste, through appropriate display of charts.

Photo collaging: Ms. Rakshitha Prasad and Ms. Diksha (2018-21) took up the responsibility of collating the photos of the various programmes conducted by the college for appropriate showcasing in the college newsletter.

Choreography: Ms. Harshita (2015-17 batch), Ms. Manasa and Ms. Bhoomika (2017-20 batch) exhibited enterprising choreography for various inhouse dance programmes as well as competitions. Ms. Prearana, Ms. Sneha, Ms. Likitha, Ms. Ashwini, Ms. Shivani, Ms. Sneha.H (2018-21 batch) have been the active members of this choreography team.

Earn while you Learn: Prothsah and Fun Fair Sale cum Exhibition are events run by students who display their handicrafts and art works by putting up stalls and selling the wares handmade by them, thus showcasing their entrepreneurial skills. Ms. Shivani, Ms. Swathi, Ms. Shusmitha and Ms. Ashwini (2017-20 batch) played the lead role in organising this event. Ms. Meghana and Ms. Mayuri (2020-21 batch) who are now entrepreneurs have also trained Government First Grade College, Hoskote (Bengaluru rural college) girl students in silk thread jewellery making.

Folk Song Promotion: To revive folk culture, a team of students led by Ms. Ranjini (2017-20 batch) practised, participated and brought laurels to the institution by winning various inter-college singing competitions, and has been an inspiration to other students.

Each One Teach One: Ms. Jancy (2016-20 batch), Ms. Priyanka (2018-21 batch), Ms. Yamuna, Ms. Kruthika (2019-22) have led teams of students, who visited Government Schools to enhance the academic and extracurricular learning of students of those institutions.

I to WE concept is emphasised and instilled through classroom teaching, mentor-menteeship which has resulted in creating an ambience in the college that has inadvertently led to students who have adopted this distinctive quality of **WALKING TOGETHER** with their fellow learners. **Advanced Learners Teach Slow Learners** and thus grow magnanimously, enhancing the quality of their journey from ORDINARY TO EXTRAORDINARY. In their pursuit of knowledge sharing, This has helped them bond and improve each other's abilities through peer teaching-learning.

Cultural Events are coordinated solely by our student leaders which includes inviting judges, sending invitations, compeering and other responsibilities.

The above practices have yielded multitude of results with improvements in Group Dynamics,

Communication skills, Personal Behaviour, Self-awareness and Development, Learning and Reasoning, Interpersonal Interaction, Civic Responsibility, Strategic Planning and responsibilities towards Environment. Students are always encouraged to discuss their innovative ideas with the Student Welfare Officer and, with their faculty support, are encouraged to implement their newer ideas. The institution takes pride in grooming such students to develop into holistically developed worthy individuals who can take pride with proven identities of their own.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

“You educate a man; you educate a man. You educate a woman; you educate a generation.”

---- Brigham Young

V.V.N. Degree College with the motto of “Education leads to empowerment” is relentlessly educating and empowering girl students from less privileged section of society for a transformational society with gender parity. Our students are boosted to reach their dreams in the nest of V.V.N. where outcome-based value-oriented education, ICT based teaching and learning, Value added certificate courses, experiential and participative learning with training in Yoga and Self- defense chisel our students into a bold, courageous, socially responsible individuals who would contribute towards building an inclusive society.

Highlights of VVNDC

- Experienced, proficient, dedicated teachers
- Value oriented, ICT based teaching-learning
- Microsoft Certified Campus
- Wi Fi Enabled Campus
- Easy Lib, E journals, OPAC Facilities
- Vasavi Book Bank Services
- Scholarships, Awards, Endowment Prizes
- Classrooms with LCD facilities
- State of Art Auditorium & Audio-Visual Seminar Hall
- Training for College to Corporate & Campus Recruitments
- Institution-Industry interface through guest lectures and trainings
- Internships, Field visits, Educational Tours
- Skill and Employability Courses
- Extension and Outreach Programmes
- Annual Magazine *Sougandhi* and *VVN News Bulletin* to hone writing skills
- Anti- ragging, Anti Sexual Harassment & Grievance Cells
- Structured Feedbacks
- Encouragement for Cultural and extra-curricular activities
- Encouragement for Student seminars, workshops, PPT presentations
- Peer leadership, Experiential and Participative Learning
- On campus Counselling, Mentor-Mentee Facility
- Computer Lab, Business/Commerce Lab, English Lab & Browsing Centre
- Sports, Gymnasium facilities
- Intercollege Cultural Fest Aakarsh VVN
- Intercollege Throwball Tournament
- Yoga sessions – for sound body and mind
- Karate Training - for Self defence
- Reprographic Service (Xerox)
- 25 - Interclass Competitions & Annual Health Check-up
- Electronic Sanitary Pad Dispenser, Napkin Incinerator

- Canteen facility at subsidised rate
- MOU with Rangadurai Hospital for emergency aid
- MOU with NICT for computer-based enrichment programmes
- MOU with People's Skills for Soft Skills Training Programmes
- MOU with Vidruma for CA Coaching Classes –s
- MOU – Samarthana Trust
- MOU with ICICI - Inclusive Growth
- MOU WITH E-waste

Concluding Remarks :

In thirty nine years of its journey, V.V.N. Degree college has been offering stellar commerce education, transforming lives in the academics, sports, cultural and professional arenas. It has etched an indelible mark for upholding Indian culture and imparting quality education. It conducts relevant training programs to enable students to be tech-savvy and confident, responsible citizens with positive thinking and the right orientation of mind to face life's opportunities and challenges.

Perspective Plans

1. Set higher benchmarks in all the quality initiatives hitherto taken up.
2. Introduce new Post Graduate and Inter-disciplinary courses.
3. Strengthen student learning through virtual teaching, and online courses.
4. More emphasis on Communicative English.
5. Establish collaborations and interactions with reputed research institutes, business houses, and employers.
6. Improve associations and convert them into MoUs for Extension and Outreach activities.